



കേരളം KERALA

### CONTRACTUAL AGREEMENT

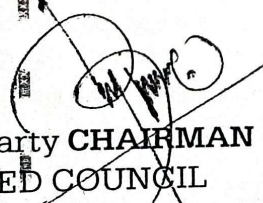
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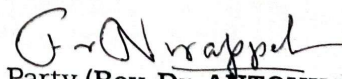
THIS AGREEMENT is prepared and entered on this 28th day of February 2021 between M/s **SCIENTIFIC AND TECHNICAL EDUCATION DEVELOPMENT COUNCIL (STED COUNCIL)**; its Central Administrative Office at 1st Floor, SB Tower, Sreemoolam Road, Mele Thampanoor, Thiruvananthapuram 695001, Kerala State, South India as the first party represented by its Chairman. AND.....

Rev. Dr. **ANTONY NIRAPPEL**, M/s **ST. ANTONY'S COLLEGE PERUVANTHANAM, PERUVANTHANAM.P.O, KODUKUTHI, IDUKKI DISTRICT, KERALA STATE** being the second party, hereby enter into a contractual agreement whereby both the parties are to abide by the charter and bylaws given hereinafter to run an associate deed.

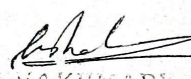

**WHERE AS** the second-party has been conducting various job oriented courses which have to be approved and permitted by first party, which has been granting Authorised Training Center (ATC) to various other institutions as ATC of the first party.

**AND WHEREAS** the first party has been fixing the standards in the mode of teaching by its ATC and accrediting the same skill nurturing the students and granting certificates to the students who successfully complete the various courses from ATC.

  
1st Party **CHAIRMAN**  
**STED COUNCIL**

  
2nd Party (Rev. Dr. **ANTONY NIRAPPEL**)  
ATC Head

4907 12-8-2021  
St. Antony's College  
Rev. Dr. Antony Nirappel


  
S. UNAKUMARY  
STAMP VENDOR  
PUTHEN CHANTHAI Page 1 of 11  
THIRUVANANTHAPURAM  


**AND WHEREAS** the first party clarifies that, it is only a certification body which conducts examination for the students who have been successfully trained under the ATC. We are an autonomous educational trust/organisation and have no any concern with any similar organisation or governmental bodies. The first party is not responsible for the tuition fees collected by the second party and also having no share from the tuition fees. It is specially mentioned that after course completion the right to conduct the examination is vested only on the first party and the second party must arrange all the facilities to conduct the examination confidentially. Those students who have completed the course in regular basis is only eligible for appearing the exam conducted by the first party.

**AND WHEREAS** second party has applied to the first party to render them the above assistance which is agreed by the first party subject to the observances of following terms and conditions. This agreement shall be effective from the day of **28th February 2021 to 28th February 2022** (i.e. 1 year)

1. Be sharp on ATC renewal procedure to avoid unnecessary termination of ATC. Please renew your agreement within 30 days after expiry, otherwise you have to pay fine to continue as ATC.
2. On the expiry of this agreement the parties shall be in liberty to enter into a fresh agreement. It can be renewed yearly on the basis of second party's performance and interaction with the first party.
3. After receiving the original agreement (Stamp paper deed) with the first party, the ATC head has to sign the document and must send back to the first party head office within 7 days of time. The ATC procedures with the concerned second party will be done only after receiving the signed original document.
4. Second party's are required to have a minimum admission in an academic year otherwise the ATC will be terminated. If the second party wants to discontinue the business within the stipulated period i.e. 1 year then surrender the ATC to the first party only, not to any other institution.
5. First party will provide services to the second party as per the terms and conditions.
6. Second party is not permitted to use the Name, Emblems, ISO Logos of Sted Council on their own course certificate issued to the student who has undergone the course, same time they are permitted to use the only Logos & Name of Sted Council on the Brochure, Sign Board, Notice, Poster, ID card, Visting Card etc.
7. The second party shall not be entitled to use the first party's ISO logos, accreditations, govt. emblems, QR code, official seal and trademark etc... on their institution display name board, visiting cards, certificates, brochures, website, advertisements, marketing materials, letter pad etc... in any manner without permission, and can use logos & emblems specified & permitted by the first party.
8. Second party should represent themselves as ATC of the first party during their tenure.
9. Warning : All data, contents, documents, designs, official logos, creative works, slogans, emblems, certificates, marklist, images, QR codes etc., of the first party has been completely licensed and protected under section 13 of the Indian copyright act 1957, Indian design act of 2000 (sec 47), Trade Mark act 1999 (section 46), Privacy & IT act 2000 (section 43 A) and Data Protection act of 1998 copying, reproducing, distributing or using in any manner is a punishable offense with imprisonment of upto 3 years.

  
1st Party CHAIRMAN  
STED COUNCIL

  
2nd Party (Rev. Dr. ANTONY NIRAPPEL)  
ATC Head

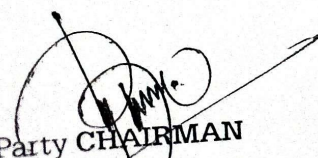
10. Only first party's brand name & official logos can be used for marketing, advertisement and promotional purpose.
11. A name board designed by the first party having 8 x 4 feet size must compulsorily place in front of the training centre. (Sample attached in promotional CD).
12. The name of the training centre under the first party should be suffixed with academy/institute/college/school/centre.
13. First party is not charging any deposit and franchise/license fee from the second party to become their designated ATC.
14. ATC is non-transferable and non-exclusive.
15. The second party should not sub-license the ATC to any other institutions.
16. The agreement with the ATC is valid only for a single institution and should not mention the address of second party's annexe and sister concerns in advertisements as our franchise.
17. First party shall have the right to terminate the agreement forthwith if such an instance comes to notice and immediately initiate legal action against the second party.
18. Second party should not open a bank account in the name of STED COUNCIL (Scientific & Technical Education Development Council) by the centre director or anybody else. The second party shall run its own account in the personal name of the centre director himself/herself, opening of the illegal bank account shall immediately render the ATC liable for cancellation of ATC agreement and legal action. In all such matters the decision of Chairman/Board of Directors of STED COUNCIL would be final binding.
19. Second party must purchase minimum 10 application forms at a time and can get it for Rs. 75/- from head office, and can issue to students for Rs. 100. (Xerox copy of application form is not accepted)
20. The information bulletin issued by the first party must be given to the student for getting details of examination fees (fees based on duration) of their prescribed course.
21. Registration form (i.e. Head office copy, in the last page of information bulletin) issued by the first party shall be compulsorily and completely filled by the student without any mistake and which should be verified & checked thoroughly and must duly signed and sealed by the centre head/counsellor and sent back to the head office along with examination fees within 30 days after admission.
22. Filled registration form (i.e. ATC copy) shall be kept into 2nd party's custody for further reference.
23. Second party has to register each student with the first party, by remitting following amount towards examination & certification Fees (based on the duration of the courses) along with the registration form.

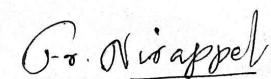
for Short term courses	Rs. 300/student + CGST, SGST & KFC
6 months courses	Rs. 750/student + CGST, SGST & KFC
above 6 to 12 months courses	Rs. 1000/student + CGST, SGST & KFC
and for above 1 yr courses	Rs. 1000 per year + CGST, SGST & KFC

Note I : GST is payable by ATC/Student when it is compulsorily demanded by the government.

Note II : Fees for duplicate/correction on certificate Rs. 250 & for duplicate markist Rs. 100/sheet as fine

Note III : Special category students (Blind/Deaf/Physically Handicaped/Widows) are exempted from paying 50% of examination fees. (Must attach copy of disability certificate attested by a gazetted officer)

  
1st Party CHAIRMAN  
STED COUNCIL

  
2nd Party (Rev. Dr. ANTONY NIRAPPEL)  
ATC Head

4. The second party shall remit the examination/certificate fees of the students directly to the first party.
25. 2nd party should teach every one without any discrimination on caste/age/income basis.
26. Registration/Approval/ATC certificate (Soft copy can be downloaded within two days from your official mail id, after returning the original signed MOU to the STED COUNCIL. Downloaded ATC certificate & laminated specimen copy of merit certificate issued by the first party should be placed compulsorily in the front office and must produce before any kind of enquiry from a superior officer/office.) and should shown to the students for getting more information about the first party or for the transparency of all matters. Students should be made aware of first party's official website "www.stedcouncil.com" before getting into admission/enrolment.
27. It is compulsory that the students should be aware of all the details of the first party about the examination, merit certificate validity & marklist that are getting after the completion of the prescribed course, with 40% marks as aggregate and must abide by the rules & regulations prescribed by the 1st party.

28. The board of examination has taken the decision that marks and grades of the exam must be in the following **classification of grades/marks format.**

CLASSIFICATION OF GRADES		
Percentage of marks	Grade	Rating
80% & above	A+	First Class with Distinction
60% & above	A	First Class
50% & above	B	Second Class
40% & above	C	Third Class

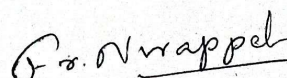
The centers should keep Answer Sheets & Result of final examination of each student for a period of 3 years and should be able to present the answer sheets if a higher authority demands for a special scrutiny.

29. After completion of paper valuation by the first party the tabulation sheet will be sent to the ATC. After scrutinising the marks with answer sheets, if no complaints the result must sent to the first party on their letter head with authorised seal and signature of the second party or in charge. ATC should compulsorily conduct examination just after 30 days of course completion and within a period of 45 days of time paper valuation shall be completed and result must be published. Violating this condition may be punished with a fine of Rs. 100 for each student. No excuses will be entertained for this.
30. The second party shall provide all necessary infrastructure including teaching staff/ non-teaching staff to conduct the class in accordance with the syllabus.
31. Teaching staff must be properly qualified and trained. Detailed bio-data of all teaching staff should be sent to the first party, every year.
32. Minimum qualification for teaching staff should be Diploma/ Degree/ Master's Degree of concerned subject.
33. Adequate theory and practical hours should be maintained in the institution, as per the course curriculum.
34. The Institute should maintain records of attendance of students and teaching staff.
35. Number of students in one batch should not exceed 20.
36. Students faculty ratio shouldn't be more than 20:1
37. Based on the student strength, necessary class rooms and teaching faculty and facilities should be provided by the second party.

F. Virappal

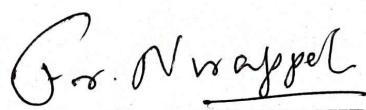
38. The class room and practical workshop should be at least in the R.C building with asbestos roof or concrete roof and it should have adequate space, proper ventilation and lighting.
39. Adequate drinking water and sanitation facilities should be provided at the institute by the second party.
40. First party's vigilance committee will inspect the facilities which are made available to the students at the institute, at any time without prior notice.
41. If the Institute is not having hospital, laboratories and other kind of workshop for imparting practical training to the students, they should make tie-up with existing hospitals, laboratories and other kind of workshop and the details of the same should be submitted along with the renewal forms.
42. Any advertisement using state or central government emblems and giving false information to public is punishable. It will lead to the cancellation of the approval of the institution without prior notice.
43. Second party should not propagate as the course and certificate are from direct government and giving or taking admission with fake information regarding the certificate validity (PSC approval) and with 100% placement assurance is restricted. And make students aware that the certificate issued by STED COUNCIL is only a merit/course completion certificate.
44. Second party should not guarantee the NORKA (Home), Saudi Arabia, Qatar & some other selected countries embassies attestations to the students before getting into admission.
45. Examination will be normally conducted by first party in the institute/study centre where approval was granted.
46. Examinations, valuation & certification of the students will be controlled by the first party.
47. First party will nominate the examiners/invigilators, against request (\*required minimum 20 students). Students can write the examinations in any language.
48. Facility for final examination, invigilators and other related expenses should be provided by the second party.
49. Issuing combination of 2 courses in a single certificate is restricted by first party.
50. Second party can design any new job oriented course with standardised syllabus and curriculum but it can be conducted only after getting approval from first party as per the rules & regulations stipulated by the authority.
51. Final certificate will be issued by the first party only after getting the NO DUES certificate from the second party and a consent letter that the student have sufficient attendance, has passed all the relevant examinations and has met minimum required marks related to internal tests/evaluation.
52. Medium of instruction may be in English, Hindi or students mother language.
53. The registration, examination & certificate fees already paid by students will not be returned or adjusted under any circumstances.
54. The collection of tuition/course/training fees from students shall be the full responsibility of the second party.
55. The courses shall not be stopped midway by the second party. If it happens they should make alternative arrangement for the completion of course.

  
1st Party CHAIRMAN

  
2nd Party (Rev. Dr. ANTONY NIRAPPEL)  
ATC Head

56. Second party is expected to adhere to the time span for each course and shall be obliged to complete the course within the stipulated time.
57. The powers to accept or reject the application for starting new course/ new institute shall exclusively rest with first party.
58. This agreement further can be terminated on failure of observance of any directions issued by the first party to the second party.
59. The second party shall not canvas any matter or publish any article which is in any manner derogatory to the interest of first party or in any way harm the reputation of first party and affect its business. First party will be at liberty to terminate the contract with the second party without prior notice in case the second party has acted derogatory to the interest of first party or misuse the secrets of the organization.
60. The first party has full authority to cancel the approval/contract/recognition without any prior notice, if the franchise is guilty or of any deviation from the rules or impropriety of any of the first party terms and conditions.
61. Seek approval or permission from STED COUNCIL for all kinds of advertisements before publishing.
62. Record Book and ID card are compulsory and should be issued by the second party who registered and undergoing courses of the first party.
63. Second party must finish the course on prescribed syllabus and period.
64. The periodical/model/internal examination and continuous evaluation will be the responsibility of the second party.
65. The course certificate, mark list and other concerned certificates to the student shall be issued by the first party on the strict observance of the periodic directions issued by the first party.
66. The second party should disburse only the certificates & marklists issued by first party and restricted to issue duplicates.
67. The second party shall abide by all directions and principles provided by first party time to time for the proper and smooth functioning of franchise. The mentioned directions shall become a part and parcel of this agreement.
68. The second party shall conduct their institution up to their best effort for the common good of the students therein and the first party shall not be liable for any act of the second party towards their students and to a third party. It is specially made clear that the second party is only a franchise of the first party conducting their institution using the goodwill and general assistance of the first party. The second party is not an agent of the first party nor does this agreement intend to create an agency. The second party is not allowed to act as an agent of first party and the second party hereby indemnifies themselves to recoup any loss resulted to first due to any of their act without the concurrence of the first party.
69. First party may choose 3 institutions from the second parties for giving best performance award, "An award to our best performing ATC" The award criteria may depend upon the strength of an academic year of a training centre. The award category will be on three levels 5 star, 4 star & 3 star.

1st Party CHAIRMAN  
STED COUNCIL

  
2nd Party (Rev. Dr. ANTONY NIRAPPEL)  
ATC Head

70. Second party are required to have a minimum admission in an academic year other wise the association will be terminated.
71. First party has the right to take feedback from any students of the second party about the courses and the centre at any time.
72. In case of default of any of the conditions of this agreement the defaulting party is liable to compensate the aggrieved party with cost for any loss resulted thereby.
73. The second party shall not disclose the business secrets in any manner to any third party.
74. If any dispute arises, it will be subjected to decision of the arbitrator appointed by first party and can also be redressed within the legal jurisdiction of Thiruvananthapuram, Kerala.
75. If second party is conducting 6 months, one year & two years diploma courses should compulsorily attach the following document along with their request/result for obtaining certificate & mark list.
  - a) Affidavit of centre head. (sample copy obtained from STED COUNCIL)
  - b) Qualifying, relevant certificates of the student must be attested by a gazetted officer.
76. Second party doesn't have the right to make changes in the course title, course content, duration & direction of the course approved and given by first party.
77. Second party/student should remit Rs. 250 for duplicate/correction certificate and Rs.100 for duplicate marklist per sheet.
78. Request for transfer to another course must be made in writing before the commencement of the course and is subjected to the approval of the first party.
79. Date of commencement of classes will be announced by the second party. The first party decision of all matters pertaining to rules & regulation shall be final.
80. That the students securing less than 80% attendance shall not be eligible to appear for final examination conducted by the first party.
81. First party has the right to give ATC approvals for new centres in a particular distance/ areas under certain circumstances without any prior notice and franchise have no right to question.
82. Second party if violates any rules of first party may be terminated from the first party's ATC's as per the by-law without any prior notice.
83. First party and Board members will not be responsible at any cost, of the legal disputes, court issues, police cases and such issues against the Authorised Training Centre or the Authorised Person/s of the particular training centre.
84. All legal disputes are subject under Thiruvananthapuram jurisdiction only.

IN WITNESSES THERE OF the parties here in put their respective signature on this agreement on the day and year mentioned above.

1st Party CHAIRMAN  
STED COUNCIL

Dr. N. irappal  
2nd Party (Rev. Dr. ANTONY NIRAPPEL)  
ATC Head

## **INSTRUCTIONS >>**

- a. It is compulsory that the student must fill the application form by him/her self and it must be thoroughly verified by the 2nd Party before sending to 1st Party.
- b. Ensure the name of the student, course name, duration etc... as entered in the yellow colour application form as correct by the 1st party. As 2nd party will not verify the name from any other documents like SSLC certificate, Passport, Aadhaar etc.
- c. Student name, course name etc... will be printed in the final certificate as same as given in the yellow colour application form.
- d. Any correction occurs due to wrong entry in the application or change after printing certificate, 1st party will be charged Rs. 250 for certificate and Rs.100 for per marksheet.
- e. 1st party is not responsible for the delay of courier/post and transportation damage of documents.
- f. Certification process will start after receiving the result in prescribed format from 2nd party and 2nd party could receive the certificate within 10 working days.

### **Approval of Courses**

Second party is limited to conduct 10 courses at a time under STED COUNCIL. If the second party needs to add courses it can be done through a payment of Rs.1000/- upto 5 courses. It is compulsory to display the approval course list in front office.

### **Change of Institution Name**

After getting approval the second party needs to change their name & address, they have to pay Rs. 1000 along with a Stamp Paper of Rs.100 with a request.

### **Re-Examination**


For conducting re-examination for failed students, each one has to pay Rs.250.

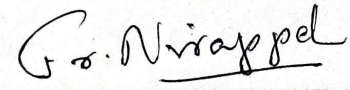
### **Renewal**

Renew the license of second party before 15 days of expiry as mentioned in the ATC certificate by paying Rs. 2000+GST as renewal fee along with a Stamp Paper of Rs.100. Failed to renew the franchise license before expiry a fine of Rs. 500 will be charge additionally. For each month of delay respectively. There will be no automatic renewal of License.

### **Courses approved by STED COUNCIL**

As per the request of the second party the first party has undergone a thorough examination of the courses mentioned in the franchisee application form and STED COUNCIL approves to conduct the following courses in the second party's centre/institute/organisation as per the approved eligibility, duration & syllabus.

  
1st Party CHAIRMAN  
STED COUNCIL

  
2nd Party (Rev. Dr. ANTONY NIRAPPEL)  
ATC Head



The Board of STED COUNCIL grants the license to conduct only the courses that are listed below and the STED COUNCIL acknowledges the willingness to certify these courses only.

Approved Course List		
Sl.		
		Dur. Qual.
01.	Diploma in Video Editing	6 Months Plus 2
02.	Diploma in Interior Designing	6 Months Plus 2
03.	Diploma in Logistics & Supply Chain Management	6 Months Plus 2
04.	Diploma in Retail Management	6 Months Plus 2
05.	Diploma in Aviation Management	6 Months Plus 2
06.	Diploma in Media Management	6 Months Plus 2
07.	Diploma in Cloud Computing	6 Months Plus 2
08.	Diploma in Artificial Intelligence	6 Months Plus 2
09.	Diploma in Communication Skill Development	6 Months Plus 2
10.	Diploma in Business English	6 Months Plus 2
11.	Diploma in Fashion Apparel Design	6 Months Plus 2
12.	Diploma in Export - Import Management	6 Months Plus 2
13.	Diploma in Office Automation	6 Months Plus 2
14.	Diploma for Programming in Python	6 Months Plus 2
15.	Diploma in Computer Applications	6 Months Plus 2
16.	Diploma for Communication Skills in English	6 Months Plus 2
17.	Diploma in Personality Development	6 Months Plus 2
18.	Diploma in Goods & Service Tax	6 Months Plus 2
19.	Diploma in International Business	6 Months Plus 2
20.	Diploma in Fashion Design & Technology	6 Months Plus 2
21.	Diploma in Professional Hotel Management	1 Year Plus 2

1st Party CHAIRMAN  
STED COUNCIL

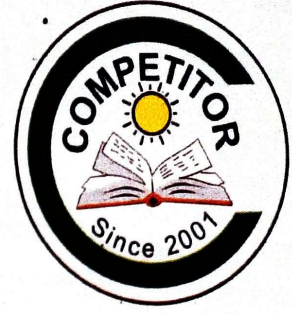
2nd Party (Rev. Dr. ANTONY NIRAPPEL)  
ATC Head

# COMPETITOR EDUCORE PVT.LTD.

17/475-478, THACHUPARAMBATHU BUILDING  
KATTAPPANA, IDUKKI, KERALA, INDIA 685515

+91 91422 85820

COMPETITOREDUCORE@GMAIL.COM



## Memorandum of Understanding (MoU)

We are pleased to confirm the mutual agreement between COMPETITOR EDUCORE Pvt Ltd (hereinafter referred to as the "second party") and St Antony's College Peruvanthanam (hereinafter referred to as the "first party") for the purpose of facilitating student training for competitive exams conducted by CSEB( Cooperative Service Exam Board)

This Memorandum of Understanding (MoU) outlines the terms and conditions of the collaboration between our organizations. The objective of this agreement is to provide online coaching for CSEB exams through the second party's mobile application and other online facilities, in accordance with the rules and regulations set forth by the second party.

The effective period of this MoU is from 01-10-2021 to 31-07-2022, unless otherwise terminated or extended by mutual agreement.

We kindly request both parties to adhere to the following terms and conditions:

1. Access to Online Facilities: The second party shall extend its online facilities to the students of the first party, enabling them to access the mobile application and other online coaching resources provided by the second party.
2. Training and Support: The second party shall ensure that appropriate training and technical support are provided to the students of the first party, ensuring a smooth learning experience throughout the agreed period.
3. Confidentiality: Both parties shall maintain the confidentiality of any shared information or materials pertaining to this collaboration, unless explicitly agreed upon otherwise.
4. Termination: Either party may terminate this agreement by providing a written notice of termination to the other party at least 30 days prior to the intended termination date.

This MoU is jointly signed by the Director of Competitor Educore Pvt Ltd Kattappana and Principal St Antony's College, Peruvanthanam, indicating their mutual agreement to the terms and conditions outlined herein.

Please sign below to indicate your acceptance of this Memorandum of Understanding (MoU).

Thank you for your cooperation, and we look forward to a successful partnership.

Yours sincerely

Director

COMPETITOR EDUCORE Pvt Ltd

Kattappana, IDUKKI

Signature 

Date: 27/09/2021



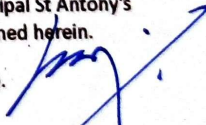
Principal in charge

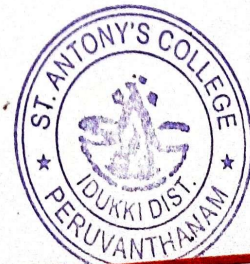
St. Antony's College, Peruvanthanam  
Peruvanthanam P.O., Idukki Dist.

Principal

St Antony's College Peruvanthanam

Idukkj District, Kerala

Signature 





NATIONAL EMPLOYMENT SERVICE KERALA

**DISTRICT EMPLOYMENT EXCHANGE EMPLOYABILITY CENTRE,  
CIVIL STATION KOTTAYAM, KERALA. PHONE: 0481-2563451**

Date :12.04.2021

## **Memorandum of Understanding**

Memorandum of Agreement between Employability Centre, Kottayam in association with St.Antony's College Peruvanthanam

### **Regarding, Conducting of Job Fair 2021**

Employability Centre Kottayam has an immense pleasure to conduct a Job Fair "Disha 2021" on May 29<sup>th</sup> (Saturday) in association with St.Antony's College. With respect to the discussion, Employability centre will work together on this particular project to supplement each other for the successful completion of the JOB FAIR.

### **AGREEMENT:**

Kottayam Employability Centre will be responsible for providing companies from different sectors, for the recruitment of the right candidates within the college itself.

### **The following facilities are expected from the Authorities of College.**

- ❖ Job Fair total expenses are taken from the college side.
- ❖ Printing & Stationary expenses of Rs. 20000 /- (Twenty thousand rupees only) paid by the college to the Employability Centre.
- ❖ Support from college teaching Staffs & Non teaching staffs.
- ❖ News Paper report given from the College.
- ❖ Auditorium with full arrangements for inaugural function (Stage arrangements ,Inauguration banner, Program Notice)
- ❖ Inviting VIP's if any including MLA/Panchayath President/Ward member . Authority of final decision as per existing protocol vests on District Employment Officer.

- ❖ Registration Counter Arrangements- 4 counters (Paid ,Non paid, PH & College candidates)
- ❖ Table cum chairs for candidate registration counter.
- ❖ Classrooms ( With respect to the count of employers)
- ❖ Volunteers (As per need for job fair pre arrangements and job fair day)
- ❖ Drinking water ,Food/Lunch and Refreshment(Tea&Snacks) for Employers, Employment Officials and Volunteers on the job fair day.
- ❖ Accommodation for Employment officials & Employer's (if needed)

**Note: Make sure to avoid fixing unnecessary Boardings, Flex, Posters not related to this event within college premises.**

**Employability Centre will initiates on these following things**

- ❖ Soft Skills & Interview skills Training Classes for the College Students and registered Candidates.
- ❖ Providing companies for the events (20-25 Employer's)
- ❖ Printing & Stationery (Expense Amount of Rs. 20000/- paid by College Advance payment should be paid on 12.04.2021,)
  - (1)Registration Counter banners
  - (2)Requirement Sheets for candidates (vacancy list)
  - (3)Registration Forms for College candidates/Ph Candidates
  - (4 )Registration Forms for paid candidates
  - (5 )Registration Forms for Non paid candidates
  - (6)Attendance sheets (Employers, Candidates,Volunteers,)
  - (7)Remarks sheets (candidate evaluation sheets)
  - (8)Feedback forms (for Employers )
  - (9)Company name boards fixing in front of the class rooms
  - (10)Route Maps
  - (11)Company name chart
  - (12) Arrows (directions)
  - (13)Employers Kit

(14) Stationary items (File, Pen ,Note pad, Paper clips, sanitizer's etc)

(15) Food Coupons

- ❖ News Paper reports
- ❖ Social Media Advertisements
- ❖ Total Co ordination of the event
- ❖ Final Feedback/Result

- Note: If any kind of issue regarding covid (lockdown /public gatherings) we have the authority to extend the job fair date



*[Signature]*  
District Employment Officer  
Employability Centre  
Kottayam

As per the agreement the above mentioned the details are agreed with my knowledge

*[Signature]*  
Director/The principal  
Chairman  
St. Antony's College  
Peruvanthanam  
ST. ANTONY'S COLLEGE  
PERUVANTHANAM



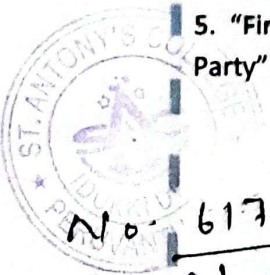


കേരളം KERALA

G 246515

This EDUCATIONAL SERVICES AGREEMENT made on this the day of 24<sup>TH</sup> september, 2021 between EURASIAN INSTITUTE OF MANAGEMENT represented by its Managing Partner, Mr. Vishnu Sajeev, having its registered office at S and P Plaza, Panampally, Chettikulangara, Kayamkulam (hereinafter referred to as the "First Party") and representing Mr. Benny Thomas chairman of St Antony's college, Peermade, Peruvanthanam, Idukki, (hereinafter referred to as the "Second Party") WHEREAS, "First Party" is a State and Central Government certified Institute that offers Diploma programs for the candidates in the field of aviation, Travel and Tourism and Hospitality & Logistics. WHEREAS, of St Antony's college, is an Educational Institution at Idukki, The "First Party" has offered add-on educational courses for students For "Second Party." NOW THEREFORE, in consideration of the mutual promises herein contained, the Parties agree as follows:

1. "First Party" will create, establish, and provide instructional content for the courses(attached), the "Course(s)", more fully described on Addendum A, attached hereto and incorporated herein, in accordance with the needs of "The Second Party".
2. "First Party" will recruit, screen, hire and train qualified persons to teach the Course(s). They will remain employees of the First Party alone.
3. "First Party" agrees to comply with all applicable State and Central laws, rules and regulations in relation to the educational programs offered.
4. "First Party" & "Second Party" will market and promote the Course(s).
5. "First Party" shall provide with the Course(s) materials/resources for the Course(s). "Second Party" will not participate in reselling, or permit the resale of the Course Materials.



No. 6176 Rs 500  
24.09.2021

FIRST PARTY

Eurasian Institute of Management  
S&P PLAZA BCDN 1<sup>st</sup> floor  
Panampally.

P.G. RETNAMMA  
BHARANIKAVU STAMP VENDER



SECOND PARTY

6. "First Party" will ensure that materials ("Course Materials") and any forms used for the Course(s) do not request from students any information other than that which is necessary or helpful for purposes of conducting and documenting the Course(s).

7. "First Party" will use current and up to date Course Materials. The Course Materials will be determined fully at the discretion of "First Party".

8. "The Second Party" will grant "First Party" access to, and use of facilities of "Second Party" for each course. Class size and space needs are dependent upon each particular the course and will be negotiated directly with the "Second Party".

9. "The Second Party" will register all students interested through the College registration process. Enrolment numbers shall be made available to "First Party". Brochures of the "First Party" shall be made available to the students by "Second Party", "First Party" reserves the right to cancel any course for which fewer than 35 students have enrolled one week prior to the course's start date, except when other arrangements are made with "Second Party".

10. In exchange for creating the Course(s) and Course Materials, and providing the Services under this Agreement, the "Second Party" will pay to "First Party" the fees per student, as described in Addendum B, attached hereto and incorporated herein ("Service Fee").

11. "Second Party" shall collect fees for the course(s) offered by the "First Party" from the students along with semester fees for the College. The same shall be paid to the bank account of "First Party" within 10 days of collection after deduction of 5% percentage for "Second Party".

12. If any student fails to pay Course fees for two consecutive semesters, "First Party" reserves the right to discontinue the Course with respect to that student and there will not be any refund of the fees already paid.

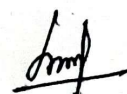
13. "Second Party" will give "First Party" a complete list of students enrolled in the Course(s) and their contact information, within seven (7) days after the Course(s) start date, along with the first payment as well as an updated list by two (2) days after the last drop/add date for the semester.

14. All property created and/or delivered by "First Party" shall remain the exclusive property of Provider, including, but not limited to, all patents, trademarks and copyrights in the Course Materials, program structure and courses. Such property shall include the First Party's name, Educational Services Agreement, program names, curriculum and materials.

15. Except as may otherwise be required by law, each party will hold confidential, during and after the term of this Agreement, any confidential information disclosed to it or its representatives, and, will not disclose any such confidential information to any third party. It shall keep running so on and so forth.

16. The duration of the Agreement shall be for a period of 3 years. This agreement shall automatically renew for an additional three years term unless terminated in writing by either party at least thirty (30) days prior to the expiration date of the initial term.

  
FIRST PARTY

  
Chairman  
ST. ANTONY'S COLLEGE  
PERUVANTHANAM

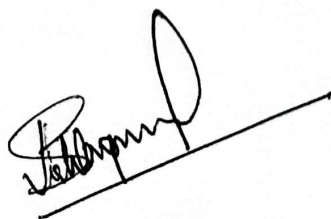


17. The agreement shall be terminated only with a notice period of 6 months. The notice shall be through registered post with acknowledgment due to the parties in their registered office address or through official email ids.

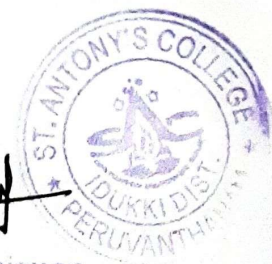
18. The Parties agree not to solicit each other's employees, contractors, or instructors to teach or offer courses that are competing courses with the other's courses, for two (2) years after the termination of this Agreement.

19. All legal disputes shall be subject to the jurisdiction of Alappuzha Courts Only.

Dated on this the Monday of 24<sup>th</sup> of September, 2021



FIRST PARTY



For Chairman  
ST. ANTONY'S COLLEGE  
PERUVANTHANAM  
SECOND PARTY



## ADDENDUM A

COURSES PROVIDED BY St Antony's college ("Second Party") : B.COM (ANY STREAM), BBA (Any stream), BA(ANY STREAM)

Add-on Programs by Eurasian Institute of Management ("First Party"):

- AIRPORT MANAGEMENT.
- AIRLINE AND AIRPORT MANAGEMENT.
- AIRLINE, HOSPITALITY AND TRAVEL & TOURISM.
- INTERNATIONAL LOGISTICS AND SUPPLY CHAIN MANAGEMENT.

## ADDENDUM B

St ANTONY'S COLLEGE – ADD ON PROGRAM SERVICE FEE

DIPLOMA IN AIRPORT MANAGEMENT (2 SEMESTER) COURSE FEE PER HEAD – 15000/-

- DURATION – 1 SEMESTER
- TOTAL HOURS – 60 (30hrs online and 30 hrs offline)
- Will provide Internship at airport.(fee for Airport entry pass will be extra)

Above mentioned course and fee structure will be applicable for the pursuing S3 (2<sup>ND</sup> year) batch only.

Rest of the following courses can be start as per the college instruction. changes and negotiation can be done by both parties with mutual concern.

DIPLOMA IN AIRLINE AND AIRPORT MANAGEMENT (5 SEMESTER) COURSE FEE PER HEAD – 64000/-(excl GST)

- DURATION – 5 SEMESTER
- TOTAL HOURS – 240 (2 HOURS PER WEEK)

DIPLOMA IN AIRLINE, HOSPITALITY AND TRAVEL & TOURISM ( 3 YEAR) COURSE FEE PER HEAD – 125000/-(incl GST)

- DURATION – 3 year
- TOTAL HOURS – 280 (2 HOURS PER WEEK)

DIPLOMA IN INTERNATIONAL LOGISTICS AND SUPPLY CHAIN MANAGEMENT (2 SEMESTER) COURSE FEE PER HEAD – 35000/-(excl GST)

- DURATION – 1 year
- TOTAL HOURS – 96 (2 HOURS PER WEEK)

  
FIRST PARTY

  
For Chairman  
ST. ANTONY'S COLLEGE  
PERUVANTHANAM

