



**ST. ANTONY'S COLLEGE  
PERUVANTHANAM**

Accredited by Govt. of Kerala & Affiliated to M.G. University, Kottayam  
Peruvanthanam P.O., Kodikuthy, Idukki (Dt.), Kerala - 685 512

**CERTIFICATE**

This is to certify that this project report entitled, "A Study of the Purchasing Procedure of an Sugar 'N Spice Bakery and Supermarket Kottayam ", is an authentic record of work done by **Merin Baby** of BBA 3<sup>rd</sup> semester student of this institution under the guidance of **Ms. Jinu Thomas** and submitted in partial fulfilment of requirements for the award of the degree of **Bachelor of Business Administration (BBA)**, of Mahatma Gandhi University, Kottayam.

**Ms. Ashwini Jaisy**

(Head of the Department)

**Dr. Antony Joseph**

(Principal)

**PRINCIPAL**

St. Antony's College, Peruvanthanam  
Peruvanthanam P.O., Idukki (Dt.)

**Ms. Jinu Thomas**

(Internal Guide)

Viva-Voce held on: 10/3/2023

Internal Examiner

**Alice Jose**





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**PERUVANTHANAM**

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Peruvanthanam P.O., Kottikuthy, Idukki (Dt.), Kerala - 685 511

## CERTIFICATE

This is to certify that this project report entitled, "A Study of the Purchasing Procedure of an Sugar 'N Spice Bakery and Supermarket Kottayam ", is an authentic record of work done by **Shalat Sara Abraham** of BBA 3<sup>rd</sup> semester student of this institution under the guidance of **Ms. Jinu Thomas** and submitted in partial fulfilment of requirements for the award of the degree of **Bachelor of Business Administration (BBA)**, of Mahatma Gandhi University, Kottayam.

**Ms. Ashwini Jaisy**

(Head of the Department)

**Dr. Antony Joseph**

(Principal)

**PRINCIPAL**  
St. Antony's College, Peruvanthanam  
Peruvanthanam P.O., Idukki (Dt.)

**Ms. Jinu Thomas**

(Internal Guide)

Viva-Voce held on: 10/3/2023

**Internal Examiner:**

N. J. Jose



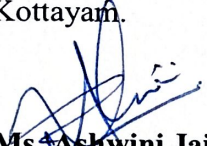


**ST. ANTONY'S COLLEGE  
PERUVANTHANAM**

Accredited by Govt. of Kerala & Affiliated to M.G. University, Kottayam  
Peruvanthanam P.O., Kodikuthy, Idukki (Dt.), Kerala - 685 532

**CERTIFICATE**

This is to certify that this project report entitled, "A Study of the Purchasing Procedure of an Sugar 'N Spice Bakery and Supermarket Kottayam ", is an authentic record of work done by **Aparna Aneesh** of BBA 3<sup>rd</sup> semester student of this institution under the guidance of **Ms. Jinu Thomas** and submitted in partial fulfilment of requirements for the award of the degree of **Bachelor of Business Administration (BBA)**, of Mahatma Gandhi University, Kottayam.

  
**Ms. Ashwini Jaisy**


(Head of the Department)



**Dr. Antony Joseph**


(Principal)

**PRINCIPAL**  
St. Antony's College, Peruvanthanam  
Peruvanthanam P.O., Idukki (Dt.)

  
**Ms. Jinu Thomas**  
(Internal Guide)

Viva-Voce held on: 10/3/2023

Internal Examiner:

  
**Alice Jose**



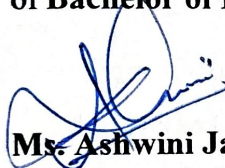


# ST. ANTONY'S COLLEGE PERUVANTHANAM

Accredited by Govt. of Kerala & Affiliated to M.G. University, Kottayam  
Peruvanthanam P.O., Kodikuthy, Idukki (Dt.), Kerala - 685 531

## CERTIFICATE

This is to certify that this project report entitled, "A Study of the Purchasing Procedure of an Sugar 'N Spice Bakery and Supermarket Kottayam ", is an authentic record of work done by Anju PJ of BBA 3<sup>rd</sup> semester student of this institution under the guidance of Ms. Jinu Thomas and submitted in partial fulfilment of requirements for the award of the degree of Bachelor of Business Administration (BBA), of Mahatma Gandhi University, Kottayam.

  
Ms. Ashwini Jaisy

(Head of the Department)


  
Dr. Antony Joseph

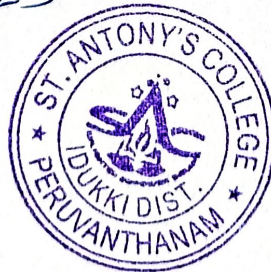
(Principal)  
PRINCIPAL  
St. Antony's College, Peruvanthanam  
Peruvanthanam P.O., Idukki (Dt.)

  
Ms. Jinu Thomas

(Internal Guide)

Viva-Voce held on: 0/3/2023

Internal Examiner:   
Alice Jose





**ST. ANTONY'S COLLEGE**  
**PERUVANTHANAM**

Accredited by Govt. of Kerala & Affiliated to M.G. University, Kottayam  
Peruvanthanam P.O., Idukki, Kerala - 686 533

## CERTIFICATE

This is to certify that this project report entitled, "A Study on Purchasing Procedure of an **Organisation**", is an authentic record of work done by **Anushka Shaji** of BBA 3<sup>rd</sup> semester students of this institution under the guidance of **Ms. Jinu Thomas** and submitted in partial fulfilment of requirements for the award of the degree of **Bachelor of Business Administration (BBA)**, of Mahatma Gandhi University, Kottayam.

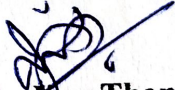
  
**Ms. Ashwini Jaisy**

(Head of the Department)

  
**Dr. Antony Joseph**

(Principal)


**PRINCIPAL**  
St. Antony's College, Peruvanthanam  
Peruvanthanam P.O., Idukki (Dt.)

  
**Ms. Jinu Thomas**

(Internal Guide)

Viva-Voce held on: 10/3/2023

**Internal Examiner:**

  
**Niece Jose**





PAINGANA, MUNDAKAYAM  
Ph : 04828 274487

HO : PLACKALPADY | BR. MALLAPALLY | PAMAPADY | PONKUNNAM | KARUKACHAL | CHAGANACHERRY  
0481-2494987 | 0469-2682187 | 0481-2505787 | 04828-223387 | 0481-2488787 | 0481-2424287

Date: 20/01/2023

CERTIFICATE

This is to certify that Mr. Jerom James (Reg. No. 210021085606) BBA student of St. Antony's College, Peruvanthanam has successfully completed the project on topic "A STUDY ON THE EFFECTIVENESS OF GOAL OF KONATTU HYPERMARKET MUNDAKAYAM" in our Organisation during 1<sup>st</sup> January 2023 to 16<sup>th</sup> January 2023. This certificate is issued for submitting as a Part of Education and not for submitting to any other departments. During the period we found that he is very punctual and taking keen interest in his assignments and we wish him all the success.

Konattu Hypermarket Mundakayam

Authorised signatory

KONATTU HYPER MART  
PAINGANA  
MUNDAKAYAM P.O  
PH : 04828 274487  
GSTIN : 32AATFK2196C12

HOME APPLIANCES CROCKERY SHOP PROVISION STORE COSMETICS & LADIES DIVISION  
BAKERY & COOL BAR GIFT ITEMS FURNITURE STORE VEGETABLE & FRUIT STALL



PAINGANA, MUNDAKAYAM

Ph : 04828 274487

HO : PLACKALPADY

0481-2494987

BR. MALLAPALLY

0469-2682187

PAMAPADY

0481-2505787

PONKUNNAM

04828 223387

KARUKACHAL

0481 2488787

CHAGANACHERRY

0481-2424287

Date: 20/01/2023

CERTIFICATE

This is to certify that **Mr. Bins Binoy (Reg. No. 2100210855603)** BBA student of **St. Antony's College, Peruvanthanam** has successfully completed the project on topic "**A STUDY ON THE EFFECTIVENESS OF GOAL OF KONATTU HYPERMARKET MUNDAKAYAM**" in our Organisation during 1<sup>st</sup> January 2023 to 16<sup>th</sup> January 2023. This certificate is issued for submitting as a Part of Education and not for submitting to any other departments. During the period we found that he is very punctual and taking keen interest in his assignments and we wish him all the success.

**Konattu Hypermarket Mundakayam**

Authorised signatory

  
KONATTU HYPER M...  
PAINGANA  
MUNDAKAYAM P.O  
PH : 04828 274487  
TIN : 32AATFK2196C12



PAINGANA, MUNDAKAYAM  
Ph : 04828 274487

HO : PLACKALPADY | BR. MALLAPALLY | PAMAPADY | PONKUNNAM | KARUKACHAL | CHAGANACHERRY  
0481-2494987 | 0469-2682187 | 0481-2505787 | 04828-223387 | 0481-2488787 | 0481-2424287

Date: 20/01/2023

**CERTIFICATE**

This is to certify that **Mr. Anandhu Madhu (Reg. No. 210021085589)** BBA student of **St.Antony's College, Peruvanthanam** has successfully completed the project on topic "**A STUDY ON THE EFFECTIVENESS OF GOAL OF KONATTU HYPERMARKET MUNDAKAYAM**" in our Organisation during 1<sup>st</sup> January 2023 to 16<sup>th</sup> January 2023. This certificate is issued for submitting as a Part of Education and not for submitting to any other departments. During the period we found that he is very punctual and taking keen interest in his assignments and we wish him all the success.

**Konattu Hypermarket Mundakayam**

**Authorised signatory**

KONATTU HYPER M...  
PAINGANA  
MUNDAKAYAM P.O  
PH : 04828 274487  
GSTIN : 32AATFK2196C12





PAINGANA, MUNDAKAYAM  
Ph : 04828 274487

HO : PLACKALPADY  
0481-2494987

BR . MALLAPALLY  
0469-2682187

PAMAPADY  
0481 -2505787

PONKUNNAM  
04828 223387

KARUKACHAL  
0481 2488787

CHAGANACHERRY  
0481 -2424287

Date: 20/01/2023

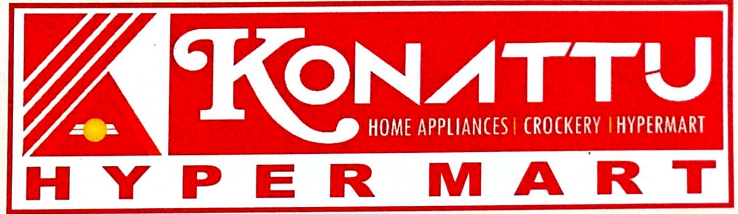
**CERTIFICATE**

This is to certify that **Mr. Arjun Sanal (Reg. No. 210021085595)** BBA student of **St. Antony's College, Peruvanthanam** has successfully completed the project on topic "**A STUDY ON THE EFFECTIVENESS OF GOAL OF KONATTU HYPERMARKET MUNDAKAYAM**" in our Organisation during 1<sup>st</sup> January 2023 to 16<sup>th</sup> January 2023. This certificate is issued for submitting as a Part of Education and not for submitting to any other departments. During the period we found that he is very punctual and taking keen interest in his assignments and we wish him all the success.

**Konattu Hypermarket Mundakayam**

**Authorised signatory**

KONATTU HYPER M...  
PAINGANA  
MUNDAKAYAM P.O  
PH : 04828 274487  
GSTIN : 32AATFK2196C12R



PAINGANA, MUNDAKAYAM  
Ph : 04828 274487

HO : PLACKALPADY | BR . MALLAPALLY | PAMAPADY | PONKUNNAM | KARUKACHAL | CHAGANACHERRY  
0481- 2494987 | 0469-2682187 | 0481 -2505787 | 04828 223387 | 0481 2488787 | 0481 -2424287

Date: 20/01/2023

**CERTIFICATE**

This is to certify that Mr. Akash P.S (Reg. No. 210021085584) BBA student of St.Antony's College, Peruvanthanam has successfully completed the project on topic "A STUDY ON THE EFFECTIVENESS OF GOAL OF KONATTU HYPERMARKET MUNDAKAYAM" in our Organisation during 1<sup>st</sup> January 2023 to 16<sup>th</sup> January 2023. This certificate is issued for submitting as a Part of Education and not for submitting to any other departments. During the period we found that he is very punctual and taking keen interest in his assignments and we wish him all the success.

**Konattu Hypermarket Mundakayam**

**Authorised signatory**

KONATTU HYPER M  
PAINGANA  
MUNDAKAYAM P.O  
PH : 04828 274487  
GSTIN : 32AATFK2196C12



SINCE 2009

**Kalloor Electronics & Lighting Pvt. Ltd.(KELL)**

An ISO 9001 - 2015 and 14001 - 2015  
Certified Company

15.03.2023

**TO WHOMSOEVER IT MAY CONCERN**


This is to certify that Mr.Uways Salim (Reg. No.200021088615) a BBA student of St.Antony's College, Peruvanthanam, has undergone a Project work from December 23, 2022 to January 23, 2023 titled "The Effectiveness of Welfare Measures on Employees Productivity" at our Company.

We have observed that the candidate is having hard working nature and sincere during the Project period and wish he better prospects in studies as well as in career.

For Kalloor Electronics & Lighting Pvt Ltd,

HR Manager



  TOLL FREE No: 1800 313 3699

CIN: U 31500KL2012PTC032338, Regd. Off: Mundakayam P O, Kottayam Dist, Kerala - 686 513  
© +4828 274335, Mob: +91 9645771116, E-mail: info@kell.co.in, www.kell.co.in

*Light of*



SINCE 2009

**Kalloor Electronics & Lighting Pvt. Ltd.(KELL)**

An ISO 9001 - 2015 and 14001 - 2015  
Certified Company

15.03.2023

**TO WHOMSOEVER IT MAY CONCERN**

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We have observed that the candidate is having hard working nature and sincere during the Project period and wish he better prospects in studies as well as in career.

For Kalloor Electronics & Lighting Pvt Ltd,

  
HR Manager



TOLL FREE No: 1800 313 3699

CIN: U 31500KL2012PTCO32338, Regd. Off: Mundakayam P O, Kottayam Dist, Kerala - 686 513  
© +4828 274335, Mob: +91 9645771116, E-mail: info@kell.co.in, www.kell.co.in

*Light of  
Future*



SINCE 2009

**Kalloor Electronics & Lighting Pvt. Ltd.(KELL)**

An ISO 9001 - 2015 and 14001 - 2015  
Certified Company

15.03.2023

**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that Mr.Nisam Navas (Reg. No.200021088604) a BBA student of St.Antony's College, Peruvanthanam, has undergone a Project work from December 23, 2022 to January 23, 2023 titled "The Study on The Impact of Motivation Employee Productivity" at our Company.

We have observed that the candidate is having hard working nature and sincere during the Project period and wish he better prospects in studies as well as in career.

For Kalloor Electronics & Lighting Pvt Ltd,

  
HR Manager



TOLL FREE No: 1800 313 3699

IN: U 31500KL2012PTC032338; Regd. Off: Mundakayam P O, Kottayam Dist, Kerala - 686 513  
+4828 274335, Mob: +91 9645771116, E-mail: info@kell.co.in, www.kell.co.in

*Light of  
Future*

**MALANADU RURAL  
CO.OPERATIVE SOCIETY**  
LTD.NO. 1 - 658, VANDIPERIYAR  
Ph: 04868 253919



Date 21/05/2022

**CERTIFICATE**

This is to certify that Mr. Soumar Shaji the student of St Antony's College, Peruvanthanam has successfully completed the 4 day Internship in our Society during April 2022 relating to study the functioning of Co-operative Banks

During his Internship his conduct and character are good.

*For Malanadu Rural Co-operative  
Society Ltd. No: 1-658, Vandiperiyar*

  
*Secretary*



# THE THIDANAD SERVICE CO-OPERATIVE BANK LTD.

No. 3990, THIDANAD

CHEMMALAMATTOM P.O., Pin - 686 508

email : tscbank@gmail.com

H.O. CHEMMALAMATTOM

Ph: 04828-235224

PRESIDENT : Ph. 04828-235297

**Branches:**

THIDANAD : Ph. 04828-235317

AMPARANIRAPEL : Ph. 04822-272017

PINNAKKANAD : Ph. 04828-236224

MYLADY : Ph. 04828-235024

No. 5/763/22



Date : 21/5/22

## CERTIFICATE

This is certify that Mr.Sobin Jijomon, the student of St. Antony's College, Peruvanthanam has successfully completed the 4 Day Internship in our Bank,during April 2022 relating the study the functioning of Co-operative Banks. During his internship his conduct and character are good.

For The Thidanad Service Co-operative  
Bank Ltd. No. 3990, Chemmalamattom

  
Secretary.



# THE THIDANAD SERVICE CO-OPERATIVE BANK LTD.

No. 3990, THIDANAD

CHEMMALAMATTOM P.O., Pin - 686 508

email : tscbank@gmail.com

H.O. CHEMMALAMATTOM

Ph : 04828-235224

PRESIDENT : Ph. 04828-235297

No. S/70A/22



**Branches:**

THIDANAD : Ph. 04828-235317

AMPARANIRAPEL : Ph. 04822-272017

PINNAKKANAD : Ph. 04828-236224

MYLADY : Ph. 04828-235024

Date : 21/5/22

## CERTIFICATE

This is certify that Mr.Ajay Nandakumar, the student of St. Antony's College, Peruvanthanam has successfully completed the 4 Day Internship in our Bank, during April 2022 relating the study the functioning of Co-operative Banks. During his internship his conduct and character are good.

For The Thidanad Service Co-operative  
Bank Ltd. No. 3990, Chemmalamattom

  
Secretary.





**THE PERUVANTHANAM SERVICE CO-OPERATIVE BANK LTD.K.186**

PERUVANTHANAM P.O., PIN: 685 532, IDUKKI DT., KERALA

Branches: H.O.Peruvanthanam. ☎ 04869 280213, 281062

Paloorkavu: ☎ 04869 286778, Kanayankavayal: ☎ 04869 288188

E-mail:pscbk186@yahoo.in

Date : .....

## CERTIFICATE

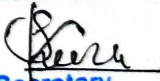
This is to certify that Ms.Arathy Rajeesh B.Com Co-Operation student of St. Antony's College Peruvanthanam has successfully completed her 04 days (April 30, May 7, May 9 , May 16 2022) internship in our bank.

During the internship time the student was sincere hard working and efficient.

We wish all success in her academic endeavours.

Peruvanthanam  
17-05-2022

For Peruvanthanam Service  
Co-op: Bank Ltd. No. K.186

  
Secretary



**THE PERUVANTHANAM SERVICE CO-OPERATIVE BANK LTD.K.186**

**PERUVANTHANAM P.O., PIN: 685 532, IDUKKI DT., KERALA**

**Branches: H.O.Peruvanthanam.☎ 04869 280213, 281062**

**Paloorkavu:☎ 04869 286778, Kanayankavayal: ☎04869 288188**

**E-mail:pscbk186@yahoo.in**

*Date :.....*

## **CERTIFICATE**

This is to certify that Ms.Jenifer Rose B.Com Co-Operation student of St. Antony's College Peruvanthanam has successfully completed her 04 days (April 30, May 7, May 9 , May 16 2022) internship in our bank.

During the internship time the student was sincere hard working and efficient.

We wish all success in her academic endeavours.

Peruvanthanam  
17-05-2022

**For Peruvanthanam Service  
Co-op: Bank Ltd. No. K.186**

  
**Secretary**



**THE PERUVANTHANAM SERVICE CO-OPERATIVE BANK LTD.K.186**

PERUVANTHANAM P.O., PIN: 685 532, IDUKKI DT., KERALA

Branches: H.O.Peruvanthanam.☎ 04869 280213, 281062

Palookavu:☎ 04869 286778, Kanayankavayal: ☎ 04869 288188

E-mail:pscbk186@yahoo.in

Date :.....

**CERTIFICATE**

This is to certify that Ms.Ashifa Sulfiker B.Com Co-Operation student of St. Antony's College Peruvanthanam has successfully completed her 04 days (April 30, May 7, May 9 , May 16 2022) internship in our bank.

During the internship time the student was sincere hard working and efficient.

We wish all success in her academic endeavours.

Peruvanthanam  
17-05-2022

For Peruvanthanam Service  
Co-op: Bank Ltd. No. K.186

  
Secretary



**MUNDAKAYAM SERVICE CO-OPERATIVE BANK  
LTD., No. K. 122, MUNDAKAYAM  
KOTTAYAM DIST., KERALA-686 513, Ph: H.O. 04828 274535, 272339**

Br: Koottickal : 284126 Yendayar : 286452 M&E: 272339, 283545 Parathanam: 287290

No.

To

63/22

MUNDAKAYAM

16/05/2022

### Certificate

This is to certify that Mr Sreejith K Prabhakar , the student of St Antony's College, Peruvanthanam has successfully completed the 4 Day Internship in our Bank during April 2022 relating to study the functioning of Co-operative Banks. During his internship his conduct and character are good.



For The Mundakayam Service  
Co-op Bank Ltd No. K 122

Secretary



**MUNDAKAYAM SERVICE CO-OPERATIVE BANK  
LTD., No. K. 122, MUNDAKAYAM  
KOTTAYAM DIST., KERALA-686 513, Ph: H.O. 04828 274535, 272339**

Br: Koottickal : 284126 Yendayar : 286452 M&E: 272339, 283545 Parathanam: 287290

No.

To

61/22

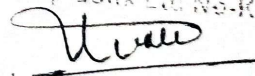
MUNDAKAYAM

16/05/2022

### Certificate

This is to certify that Mr Arjun C A , the student of St Antony's College, Peruvanthanam has successfully completed the 4 Day Internship in our Bank during April 2022 relating to study the functioning of Co-operative Banks. During his internship his conduct and character are good.



For The Mundakayam Service  
Co-op Bank Ltd No-K 122  
  
In Charge of Secretary



**MUNDAKAYAM SERVICE CO-OPERATIVE BANK  
LTD., No. K. 122, MUNDAKAYAM  
KOTTAYAM DIST., KERALA-686 513, Ph: H.O. 04828 274535, 272339**

Br: Koottickal : 284126 Yendayar : 286452 M&E: 272339, 283545 Parathanam: 287290

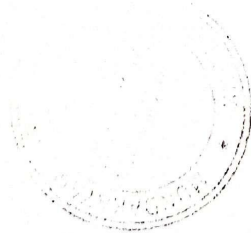
No. 48  
To

MUNDAKAYAM

06/05/2022

### Certificate

This is to certify that Miss Anakha Santhosh , the student of St Antony's College, Peruvanthanam has successfully completed the 4 Day Internship in our Bank during April 2022 relating to study the functioning of Co-operative Banks.  
During her internship her conduct and character are good.



For The MUNDAKAYAM Co-Operative Bank Ltd. K. 122  
*[Signature]*  
Branch Manager



**The Kokkayar Service Co-operative Bank Ltd. No. 3267**  
NARAKAMPUZHA, KOOTTICKAL P.O., PIN - 686 514

Ph : 04828 284276  
7561884276

Date: 16/05/2022

**CERTIFICATE**

This is to certify that miss. Adona Mol Joby, the student of St. Antony's College, Peruvanthanam has successfully completed the 4 day internship in our Bank during April 2022 relating to study the functioning of Co-operative Banks. During the period of her internship, her conduct and character are good.

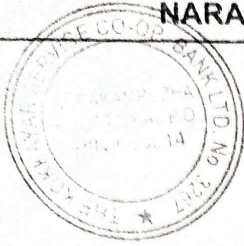
For KOKKAYAR SERVICE CO-OPERATIVE  
BANK LTD No.3267

  
Secretary



# The Kokkayar Service Co-operative Bank Ltd. No. 3267

NARAKAMPUZHA, KOOTTICKAL P.O., PIN - 686 514



Date 16/05/2022

## CERTIFICATE

This is to certify that miss. Haritha Prasad, the student of St. Antony's College, Peruvanthanam has successfully completed the 4 day internship in our Bank during April 2022 relating to study the functioning of Co-operative Banks.

During the period of her internship, her conduct and character are good.

For KOKKAYAR SERVICE CO-OPERATIVE  
BANK LTD No.3267

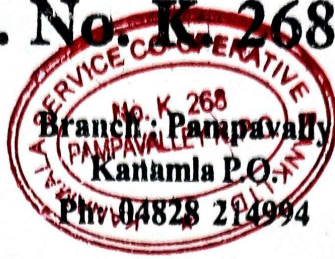
  
Secretary





# THE KANAMALA SERVICE CO-OPERATIVE BANK Ltd. No. K. 268

H. O. Eruthuapuzha  
Pampavalley (N) P. O.  
Ph : 04828 - 214243



Branch : Mukkoottuthara  
Mukkoottuthara P. O.  
Ph : 04828 - 254416

Ref. No.

## CERTIFICATE

This is to certify that following B Com student of St. Antonys College , Peerumedu ,  
Peruvanthanari has successfully completed his internship work in our bank .

From 11/04/2022 , 12/04/2022, 18/04/2022 & 01/06/2022 ( Four days )

During the training period the student has sincere , hard working and showed  
keen interest to learn .

Joseph Varghese

Kayaplackal (H)

Kanamala P O

Arattukayam

For THE KANAMALA SERVICE  
CO-OPERATIVE BANK LTD. No. K. 268

Eruthuapuzha

Secretary

SECRETARY

01/06/2022



**The Meenachil East Urban Co-Op: Bank Ltd., No. 4266**  
**Regd. Office Poonjar, Poonjar Thekkekara P.O., Pin - 686582**  
**KOTTAYAM DISTRICT, KERALA**

Phone: 04822-272353, 272508, 284353 Fax: 91-04822-272183  
E-mail : mail@meucb.in Website : www.meucb.in

Ref: No. H272/22-23

**CERTIFICATE**

This is to certify that Ms. Aswani Anil, B.Com Student, St. Antony's College, Peruvanthanam, has undergone her Project work with *the Meenachil East Urban Co-operative Bank Ltd, Poonjar* commencing from 16.05.2022 to 19.05.2022 in our *Poonjar Thekkekara Branch* as a part of her curriculum.

During the tenure of her study, we found that she is attentive, hard working and have good communication and interpersonal skills.

Poonjar Thekkekara  
20/05/2022



For The Meenachil East Urban  
Co-op: Bank Ltd. No.4266, Poonjar

  
Abin M. Abraham  
(Chief Executive Officer)