



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

ST. ANTONY'S COLLEGE PERUVANTHANAM

**PRINCIPAL ST. ANTONY'S COLLEGE PERUVANTHANAM PERUVANTHANAM
PO IDUKKI DISTRICT KERA. PIN 685532
685532**

www.stantonyscollegepeerumade.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

August 2023

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

EXECUTIVE SUMMARY

Ensclosed in majestic splendour by the Peruvanthanam hillock and tucked away at the entrance to the high ranges at Peruvanthanam, St Antony's College Peruvanthanam is an index of the aspirations of the educationally deprived sections of the high-land society. The College was founded under the initiative of Late Rev. Dr. Antony Nirappel for the educational advancement of the people in rural areas. St. Antony's College, Peruvanthanam was established in the year 2013 under the governance of St. Antony's Educational and Charitable Society. The institution imparting value based education to generate intellectually developed, morally upright, socially committed and spiritually enlightened citizens who would make the world a better place to live in. This eco-friendly institution with endemic diversity and evergreen scenery arrests our attention and capture the hearts by its serenity and purity. This ambience provides the setting for creative learning. Spread on 7 acres of lush verdant backdrop at Peruvanthanam in Idukki Dt, St Antony's College, affiliated to Mahatma Gandhi University , Kottayam and approved by the Govt of Kerala.

The institution offers 10 UG programmes and 1 PG programme in Arts, Science, Commerce , Management and Computer Application . Also the institution is recognized by the University Grants Commission (UGC) under 2(f) in 2023.

Vision

To transform the youth into visionaries and inspired leaders with integrity and refined character to excel in life and aid individuals of all backgrounds and abilities in order to accomplish their aspirations through learning and advancement.

Mission

- To foster an environment that enlighten, equip and empower the students with holistic education.
- To inculcate in students the highest ideals of service and train them for being responsible global citizens.
- To elevate underprivileged students with affordable education and empower them by instilling skills and confidence.
- To supplement students' formal curricular programs with a full range of opportunities for academic development and social growth through participation in extra-curricular activities.
- To mould students into civically minded well beings through an intellectually inclined, socially committed and future oriented strategies of learning

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Noble Vision and mission
- Efficient, supportive and Proactive management
- Panoramic , serene environment and halcyon ambience for facilitate learning
- Recognized by UGC – 2f
- Young , vigorous and dedicated teaching faculty
- Clean , Eco friendly campus
- CBCSS UG and CSS (PG) are implemented
- Career oriented add on and skill development courses
- Active and supportive PTA
- Active Career guidance and placement cell
- Active departmental associations
- Local Community support
- Use of technology and innovative practices in teaching and learning
- An effective system of feedback
- Guidance, counselling and value based education
- Active NSS unit
- WiFi enabled campus
- Remedial programmes for weak students
- The college is situated in an area where there is space for cultural, social , economical and educational progress
- New generations courses like BFT , BSC Cyber Forensic

Institutional Weakness

- Limited access to all kinds of services and facilities
- Devoid student community: The students from the rural area are showing limited career goals and aspirations
- Lack of active Alumni association
- Situated in rural area, industrial collaboration is limited.
- Pending the digitalisaton work of library
- Poor academic results
- Lack of sufficient play ground facilities

Institutional Opportunity

- Scope for starting new courses and there by attracting more students

- Potential of Alumni to be explored
- Internships in industries and field visits
- Redefining the aspirations of the rural students
- College has the potential to get collaborated with international universities and HEIs
- Proper training should be given to the students having talents in both arts and sports

Institutional Challenge

- To improve the infrastructural facilities
- Heavy Infrastructure cost for management
- Reducing the number of drop outs and improve academic results
- Lack of Phd programmes
- Lack of public transportation
- Coming of new colleges both aided and self funded
- Delay in conducting of university exams and publishing of results
- Loss of working days due to natural calamities
- Students from remote areas lack career goals and even lack proper communication skills.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The institution is affiliated to Mahatma Gandhi university Kottayam. It follows the curriculum and syllabus designed by the university for all UG and PG programs. At present the institution has 10 UG and one PG program. All the programs we follow CBCS scheme. In addition to the elective courses, we offer add-on courses and certificate programs to promote employability of the students. In the academic year 2022 -2023 the college offers 34 add on courses and 404 students enrolled for the same

- Prosecuting issues like professional ethics, gender equality, human values ,environment and sustainability are addressed in the different courses of each program.
- At the beginning of the first year batch bridge programs are organised for first year students every year, and slow and advanced learners are identified.
- For evaluation process of daily classes, daily workload statements of individual faculty members are kept in the department.
- Feedback from various stakeholders are collected , evaluated and published on the institution website.
- Most of the teachers are familiar with ICT methods and use LMS path platforms like Google classrooms, WhatsApp, Google meet,, Google Jam Board etc.
- Academic calendar is a tentative plan of action including both academic and non-academic activities to be conducted in an academic year.
- The Internal examination committee of the institution ensures a clear and transparent system in the

student's continuous evaluation process.

- A regular study center of IGNOU is working in the college campus for those who cannot attend regular classes
- The UG programs offered in the institution are multidisciplinary in nature.
- All the programs offered in the institution are having internships or projects work.

Teaching-learning and Evaluation

The institution has a well organized and systematic way of teaching learning and evaluation to fulfill the objectives of the college and enable the students to successful in competitive world.

- The admission is purely based on government rules and regulations under the cap process of the university.
- 50% of the sanction of seats are done through Central Allotment Process and rest are admitted as management quota through CAP.
- The program and course outcomes are displayed on the website and communicated to the teachers and students.
- The internal evaluation is done through assignments , exams etc students are evaluated through continuous evaluation process on the basis of internal and external marks .80% of marks are external which is based on university exam and 20% internal valuator on the basis of assignment seminar and test paper.
- Special programs are arranged to the slow learners.
- Current student teacher ratio 27:1
- Importance is given to Empirical learning methods.
- PG students are given teaching practice sessions in UG classes.
- BSc Hotel Management students are given one month internship in abroad.
- BSc Cyber Forensic students are given internship in Cyber wing Kerala police
- BFT students also having internships in export units.
- B Com Co operation students are having practical training in cooperative banks.
- There are different clubs and Cells in the college for moulding and empowering the students of the college.
- The college has a transparent mechanism to address students' grievance related to examinations.

Research, Innovations and Extension

The institution provides all atmosphere and facilities for developing innovations.

- ED club has contributed more to incubation facilities in the institution.
- The institution provides classes on research methodology, IPR, entrepreneurship to teachers and students.
- The Department of Fashion Technology conducts training to students through their workshops.
- The institution has a registered Self Help Group named SAC Jyothi an auxiliary group under the

Kudumbasree Community development society Peruvanthanam.

- The extension activities of the college are mainly done through NSS and other clubs of the college. Extension activities include adopted village activity, flood relief activities, blood donation camps, palliative care activities.
- The different departments of the college organize outreach and extension programmes like industrial visits, internships.
- Various National And International Agencies and departments like Medical College Kottayam , Peerumade Taluk Hospital, Periyar Tiger Reserve recognized the contributions of the institution through its extension activities such as blood donation camp, the palliative care initiatives, cleaning drives etc.
- The Institution has collaborations with different agencies as part of academic and non-academic matters like Co operative bank training , Project work of students, internship of students, add on courses, bank coaching, waste management etc.

Infrastructure and Learning Resources

- Institution has five smart classroom with 3 interactive boards.
- We have one conference hall with the capacity of 160 seats.
- The college has well equipped computer lab, two art labs for department of fashion technology and one food production lab for department of hotel management.
- The computer lab has 46 desktop computers
- The college has an automated library with enlist subscription and have a membership of national digital library of India and the book issue and return is carried out with barcode system.
- The separate rooms for NSS and IQAC
- The computer lab and office flow having sufficient power backup
- The institution has three phase electricity connection and 30 KVA diesel generator. The institution has 5 high speed internet connections with the bandwidth 3 connections with 100 MBPS and one connection with 200 MBPS and one connection with 50 MBPS. The campus is Wi-Fi enabled.
- There are two rainwater harvesting units one with the capacity of 2.6 lakh liters and other 7.5 lakh liters
- The institution have one foot waste compost unit
- The college is a 5 storage building with lift facility
- There is a separate general store and college canteen facility.
- The college has an auditorium to conduct cultural events and programmes.

Student Support and Progression

The college has an efficient system for student support and progression mechanism.

- In the academic year 2022- 23 , 36% of the students availed themselves Rev Dr Antony Nirappal Memorial Scholarship.
- There are different soft skill programmes offered by different departments and clubs of the college.
- The placement cell of the college organises soft skill development programme for all the final year

students.

- Language and communication skill development programme offered by English Department.
- The Computer Science department, the adventure club and the women cell provides add-on courses for the improvement of computation skills of the students and various life skills training.
- The institutions placement cell conducts job fairs in the campus in association with employment exchange for the student community and society

Governance, Leadership and Management

The college is governed by a managing body consisting of chairman and governing body members principal & secretary to the formula policies for the college.

- The college is following decentralized form of administration.
- Academics of the college is managed by the college council.
- The college council consists of Principal, Vice Principal, Staff secretary, Head of the department, Librarian, teaching and non-teaching staff and IQAC coordinator.
- A ten year strategic plan has been developed by college in consultation with all stakeholders of the college. All academic and development activities are going in accordance with the strategic plan..
- Performance appraisal: staff performance appraisal is done annually by the management under the supervision of the principal.
- Feedback from all the stakeholders and students are collected.
- College organises workshop & seminar for the faculty and students.
- College regularly conduct financial audit by chartered accountant.
- The department's offers value added programme and certificate programme.
- The IQAC has initiated for conducting faculty development programme and RTI certificate programme and initiated for implementation SOP for the functioning of the college.

Institutional Values and Best Practices

St Antony's College Peruvanthanam is always in front of implementing and promoting institutional best practices and values. Care and Share and She Warriors are the two Best Practices of the institution. Various clubs and cells in the institution ensures gender sensitivity among the students.

- Women cell and other bodies like ICC deals with sexual harassment against of women in the campus grievance and redressal cell.
- The institution have a separate restroom for women and sickroom are arranged near the staff room.
- The importance of energy and water conservation methods are taught in different programmes offered in the institution.
- The institution has effective mechanism for waste management.
- The institution has facility for alternate source of energy like solar energy and using of LED bulbs for power conservation.
- The institution strictly follows green protocol and Eco friendly campus.

- The institution has water conservation facilities like rainwater harvesting, open well, bore-wells are available in the campus.
- The college community is imparting constitutional values, rights and responsibilities of the citizen in various ways.
- NSS unit of the institution take key initiative for imparting values to the citizens.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	ST. ANTONY'S COLLEGE PERUVANTHANAM
Address	PRINCIPAL ST. ANTONY'S COLLEGE PERUVANTHANAM PERUVANTHANAM PO IDUKKI DISTRICT KERAKA. PIN 685532
City	Peruvanthanam
State	Kerala
Pin	685532
Website	www.stantonyscollegepeerumade.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	ANTONY JOSEPH	04869-281191	9947281191	-	saciqacpvm@gmail.com
IQAC / CIQA coordinator	NICE JOSE	04828-296556	9446121565	-	nicejose82@gmail.com

Status of the Institution	
Institution Status	Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Kerala	Mahatma Gandhi University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	09-03-2023	View Document
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	PRINCIPAL ST. ANTONY'S COLLEGE PERUVANTHANAM PERUVANTHANAM PO IDUKKI DISTRICT KERAKA. PIN 685532	Rural	6.6	5477.69

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Department Of English	36	Plus two	English	60	22
UG	BCom,Department Of Commerce	36	Plus Two	English,Malayalam	60	53
UG	BCom,Department Of Commerce	36	Plus Two	English,Malayalam	60	60
UG	BCom,Department Of Commerce	36	Plus Two	English,Malayalam	70	67
UG	BCA,Department Of Computer Science	36	Plus Two	English,Malayalam	70	70
UG	BBA,Department Of Management	36	Plus Two	English,Malayalam	60	60
UG	BSc,Department Of Fashion Technology	36	Plus Two	English,Malayalam	40	20
UG	BSc,Department Of Mathematics	36	Plus Two	English,Malayalam	24	0
UG	BSc,Department Of Cyber Forensics	36	Plus Two	English,Malayalam	40	40
UG	BSc,Department Of Hotel Management	36	Plus Two	English,Malayalam	24	14
PG	MCom,Department Of Commerce	24	Degree	English,Malayalam	40	28

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	1				0				34			
Recruited	1	0	0	1	0	0	0	0	13	21	0	34
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				14
Recruited	6	8	0	14
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	0	0	0	0	0	1
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	9	19	0	28
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	3	2	0	5
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	523	0	0	0	523
	Female	366	0	0	0	366
	Others	0	0	0	0	0
PG	Male	15	0	0	0	15
	Female	40	0	0	0	40
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	7	0	1	0
	Female	5	2	2	3
	Others	0	0	0	0
ST	Male	1	0	0	0
	Female	1	1	1	0
	Others	0	0	0	0
OBC	Male	15	12	13	5
	Female	15	14	11	10
	Others	0	0	0	0
General	Male	201	162	126	120
	Female	155	129	133	94
	Others	0	0	0	0
Others	Male	5	5	2	0
	Female	0	4	2	0
	Others	0	0	0	0
Total		405	329	291	232

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>St Antony's College Peruvanthanam is a self-financing college under MG University Kottayam never hesitates to welcome and adopt new and emerging trends in academic world. In tune with the vision of NEP, college strives to provide high quality education for students. The curriculum of all UG programmes offered by the college follows the Choice Based Credit and Semester (CBCS). The institution aims to create well educated, socially responsible, knowledgeable young adults and make them successful in life. Various academic programs offered by the college are in the disciplines of Management, Science, Commerce and Literature. Through NSS and extracurricular activities, students get to learn about being involved in the community and social service. For the curriculum to be successfully completed, each college student must complete a required project. In terms of both nature and substance, new generation programs include BCA, BSc Cyber Forensic, BBA, BFT, BSc Hotel Management, and B Com Logistics Management Students are encouraged to undertake projects in multidisciplinary areas. The college provides Certificate courses and add on programmes for academic and vocational needs of the students. The college opted for a variety of open courses for final year students. The open courses that are provided by all departments in the fifth semester are one of the clearest examples of how the affiliating institution as well as the college have integrated interdisciplinary and multidisciplinary approaches to the curriculum. In this context, it is vital to include practical and experiential learning in both conventional and advanced programs.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>Implementation of ABC depends on the rules and regulations of the affiliating university. The institution is ready to be a part of ABC once it is implemented by the University. Even now the college acts as NPTEL local chapter since 2023. Students are being informed about National Education Policy and Academic bank of Credits.</p>
<p>3. Skill development:</p>	<p>Skill development programs help students fill ability gaps and offer job training benefits. Institution implement these programs, including career and placement cells, ED clubs, and incubation clubs, to support students' abilities and provide guidance. The college also hosts sports and cultural activities to help</p>

	students develop their skills. These programs aim to recognize students' abilities and provide support for their future endeavors.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	The promotion of Indian arts and culture is valuable to both the country and the person. The institution is organizing programs to promote literature, the arts, and other forms of culture. It has also taken excellent measures to incorporate Indian knowledge systems throughout its teaching and learning practices. Different programmes offered in the college have courses that integrates Indian language system to the curriculum. The BFT and B Com Cooperation organises different programs like craft documentation, workshops seminars etc apart from the courses that integrates Indian language and culture.
5. Focus on Outcome based education (OBE):	The College is following the syllabi framed by the affiliating university. The Course Outcome (CO), Programme Outcome (PO), and Programme Specific Outcomes (PSO) are explained well in the syllabi of all programmes and they are shared with students through the college website and the teachers handling various courses.
6. Distance education/online education:	In today's educational climate, technology-enhanced learning is becoming more and more crucial. As an affiliated college, there isn't ample opportunity for providing distance or online learning. Even though to promote distance education the institution has a resistered IGNOU Regular Study Center with (Reg. No .14186) The pandemic created the opportunity to deliver classes online. The institution uses a blended learning approach to deliver Add on Programs and Certificate Courses. The institution encourages staff and students to take SWAYAM and NPTEL, Alison online certification courses as part of its promotion of online education. The faculty in the institution is giving assignments and other works in online mode.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	There is an Electoral Literacy Club (ELC) in our college which is constituted in 7 December 2022.
2. Whether students' co-ordinator and co-ordinating	The Principal appointed Mr Binu Kurian, Assistant

<p>faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?</p>	<p>Professor, Department Of Commerce And Mr Akshay Mohandas, Assistant Professor, Department of Management as the faculty coordinators and Nevin Jose, S3 B Com Cooperation, Adithyan N Vasudevan, S3 B Com Co Operation are the student co ordinators . The ELC in the college is functional and conducted Literacy Seminars in association with Peermade Taluk Office and College NSS Units.</p>
<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>An Electoral Literacy Club in the college is a platform to engage college students through interesting activities and hands-on experience to sensitise them on their electoral rights and familiarise them with the electoral process of registration and voting. These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc. Various innovative programmes and initiatives were undertaken by ELC, like a voter Awareness Programme was conducted for the students to make them aware of their voting rights.The Club also conducted a Quiz Competition to enhance students' knowledge regarding elections in association with Peerumade Taluk Office.</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>A socially relevant initiative was taken up by the St Antony's College ELC'. The club conducted a quiz competition to enhance Students' understanding of elections and election procedures. The quiz competition was coordinated by Faculty coordinators Mr Binu Kurian and Mr. Akshay Mohnadas.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>The enrollment procedure of pending 175 Students' is in progress with the help of their class teachers.</p>

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
951	765	739	693	714

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 58

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
35	27	35	31	23

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
177.21	128.74	76.66	96.74	123.12

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Curriculum is the central guide for all educators to what is essential for teaching and learning, so that every student has access to rigorous academic experiences. As a part of curriculum planning the syllabus is divided among teachers in the department and the time-bound completion is ensured by the respective HoDs. Teachers are instructed to deliver the curriculum in accordance with the teaching plan. Students are made aware of the POs and COs at the beginning of the course.

Academic calendar

An academic calendar is prepared at the beginning of every academic year. The College staff Council appoints a teacher in charge to prepare the college calendar. He will do it in time in consultation with the Principal, IQAC Coordinator and HODs of various Departments. After the completion of the academic calendar each department is asked to prepare an action plan in accordance with general academic calendar.

Internal Examination

There is an Internal Examination cell for ensuring the quality of Internal Examinations. The college is conducting one module examination and one model examination in university pattern. Publications of the internal marks, forwarding them to the respective Departments, uploading the marks etc. are closely under the guidance and supervision of the Principal and department heads. There is a **Grievance Redress System** in the college exclusively for solving the issues related to internal marks. The institution is conducting class wise PTA for the evaluation of performance of students in the internal examinations.

Teacher's Diary helps the college to analyse daily work progress of teachers' work

Seminars / Assignments

UG and PG students are given seminars/assignments under the guidance of faculty members. The students are encouraged to attend various seminars outside the campus.

Students' feedback

Students' feedback is collected from students under department level. The feedback from students are discussed in Department staff meetings and corrective steps are taken.

Project

Project is done by each student under the supervision of a guide as part of the curriculum. It enables him/her to get a deep insight into the subject content.

Internship

The institution is conducting internship program for the students of various streams. This will help the student to get an exposure other than the campus.

Study tours

Study tours are conducted for UG and PG students in which they visit places and institutions of academic relevance.

Skill development

Students and teachers are encouraged to take part in seminars, conferences and competitions to update their knowledge in the subject. Additional Skill Acquisition Programmes like Certificate courses, software training programmes are implemented for developing the academic skills and for enhancing the performance of the students and teachers.

Remedial coaching

In Remedial coaching, special classes are given to needy students in which under-achievers are given personal attention.

Special classes

Special classes are also arranged for the timely completion of the curriculum content.

Scholar Support Programme aims to overcome the academic weakness of students who belong to the bottom of the merit hierarchy at the time of admissions.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during

the last five years)

Response: 35

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Other Upload Files

1 [View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 40.26

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
316	204	340	655	40

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

The college has an inclusive perspective of education which is implemented through the curriculum as well as through various other activities. To address these issues and to create awareness regarding the same, the college has three kinds of mechanisms:

1.Syllabi

According to the new UGC regulation “Environment Studies and Human Rights” has been incorporated into the fifth semester UG syllabus. For both UG and PG programmes there are exclusive courses offered across various semesters sensitizing students in areas like Gender Studies, Feminist Criticism, Renewable Energy sources, Nationalism and Civic Sense, Human Rights, Environmental Impact of degradation, sustainable development etc are incorporated.

2.The college has many clubs, forums and committees that specifically address these issues

3.Various events and activities are conducted by the college that contribute to create a better awareness among the college community regarding these issues.

Given below are the few of measures adopted by the college to sensitize faculty members and students regarding such pertinent issues.

a. Professional Ethics

- The college has formulated a **Code of Ethics** for the faculty members, administrative staff and students.
- It adumbrates the ethical principles to be followed in order to achieve the vision and mission of the college and to instil a better sense of responsibility and accountability.
- The college has an Ethics committee that monitors the successful implementation of the code of Ethics.
- The code of ethics has incorporated in college handbook which enable the students to know the right to be followed by the student community.

b. Gender

- Women Cell acts as an agency to empower women by organizing events like self defence training.
- The college has facilities like separate toilets for men/women.
- Orientation programmes specially for women are conducted regularly in the institution, and celebrating **women’s day** every Year

c. Human Values

- Adoption of a ward in Village - Kanayankavayal ward no. At Peruvanthanam Panchayath
- The college conducts blood donation camp regularly.
- The college has separate PALLIATIVE care unit under the NSS unit.
- The Institution offers scholarships to needy students every year.
- Every Wednesday meals are collected from classes on rotation basis and serve to olde age home at Koottickal Panchayath.
- Flood relief activities.

d. Environment and Sustainability

- The college campus is environment friendly
- The College has PLASTIC FREE CAMPUS Policy
- We have a Segregated waste collection and management system
- Wastes are collected by the *Harithakarmasena Unit* of the Panchayath every alternative week.
- The institution is having a good rain water Harvesting Tank with a capacity of 2.5 lakh liters of water.
- The college buildings are constructed without much topographical alterations and try to preserve the natural beauty of the environment.
- Incinerators for disposal of sanitary napkins.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 36.59

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 348

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 70.72

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
406	303	266	230	249

2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
524	474	444	324	290

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 28.52

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
49	37	31	15	18

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
134	124	123	82	63

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 27.17

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

St Antony's College Peruvanthanam envisages a programme or an activity, the pivotal role of the learner occupies prime consideration.

Student-centric learning.

An inventory of some of our student-centric learning procedures will bear testimony to this cardinal thrust of ours.

Experiment learning

Experiment-based empirical methodology is what forms the central core of our pedagogical practice. The following are the experiment learning conducted by different.

Department of Fashion Technology

The Department of Fashion Technology provides experiment learning to students through their department labs- Art Lab and Sticking Labs.

Department of Hotel Management

The department of Hotel Management provides experimental learning through the Food Processing Labs. The students are getting sufficient opportunity for getting experimental learning.

Department of Commerce

The Department of Commerce provides experimental learning through the internship provided to students in Cooperative Banks .

Department of Management and Department of Computer Science

Department of Management and Department of Computer science also give project training to students in different companies as a part of their project work.

NSS and ED Clubs

Different activities and outreach programmes of NSS and ED club give sufficient opportunity for students for getting experimental learning.

Video lectures

Video lectures have become a salient feature now. Video conferencing is also occasionally done. Students are encouraged to convert their seminar presentations into video lecture format. Learning aids like charts, diagrams, power points etc. collaborate the conventional lectures.

Intra-class Facilities

Students are given guidance to prepare and disseminate such material intra-class and into learning groups and academic circles. Field trips and industrial visits are conducted to complement classroom learning with real-life, first-hand experiences.

Quiz programmes

Quiz programmes of diverse sorts cater to the inquisitive minds of young scholars. Periodic class-level, department level and college-level programmes are conducted. Students are encouraged to participate in inter-collegiate and inter-university quizzes. Peer group studies instil in the students the value of collective and collaborative quests. It is heartening to see the enthusiasm with which students conduct peer studies.

Green protocol

Environmental consciousness has become the need of the day, particularly in contemporary Kerala wrecked by deluge and drought. The college has formulated a green protocol. Environment studies is part of the curriculum. Research is promoted in this area, even in disciplines like English. Seminars and invited talks are also conducted to create an eco-consciousness.

Skill development programmes

Multifarious leadership training programmes and skill development programmes are conducted. National Service Scheme (NSS) is the foremost among them.

Arts Day

Arts Festivals, Best Outgoing Student Contests etc. are conducted. Demonstration classes and exhibitions provide alternative platforms for knowledge generation and proliferation. Diverse fests conducted by the departments also provide a platform for a carnival of learning. The college website has incomparable features providing students the opportunity to make public their academic and creative acumen.

Various campus journals, magazines, wall magazines, photo exhibitions etc. encourage the students to unravel their latent talents.

The college **Blood Forum** with a wide student database and easy accessibility provides ample support to the patients in the nearby hospitals.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 100

2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
35	27	35	31	23

File Description

Document

Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 21.19

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
7	6	7	6	6

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The Academic premises strictly follows the rules and regulations specified by the Mahatma Gandhi University in connection with Internal evaluation and External evaluation of progress of the students. It involves its own mechanism to ensure transparency and fairness in awarding internal and external marks of students.

The following is the marking scheme of providing internal and external evaluation of the university.

External marks for UG courses = 80 marks and 75 marks for PG courses.

Internal Marks for UG courses = 20 marks and 25 marks for PG courses.

Division of Internal Marks out of 20 (5 marks for assignments, 5 marks for attendance, 10 marks for internal examinations)

Internal Assessment

The following measures are taken by the institution on this regard:

Teachers conduct a minimum of **two internal examinations** over a semester and record the marks secured by each student, which form a major component of internal marks. Internal evaluation includes internal examination, seminar or assignment and classroom participation. The overall performance of the student and participation in classroom activities are also given due weightage. Moreover, the college has a centralized internal examination for each semester. Marks/grades awarded to students as per the given criteria are recorded. Marks for segments of attendance, tests, presentations and seminars are added

together and consolidated. Internal marks are published in the respective department notice boards. The final Internal mark list is published and made available for verification by the students. Later the same mark list is uploaded to the University website as required.

Grievances Redressal on Internal Assessment

The Internal Assessment process is strictly guided by Internal Examination Committee (IEC) of the college. Students are given enough time to raise their grievances on Internal assessment. They can approach the concerned teacher. Most of the grievances and concerns are redressed at this level. If the student is not satisfied at this stage the Head of the Department is the next authority to be approached. If the claims of the students are found to be genuine the HOD or the Principal may make necessary changes in the marks. If the student is not satisfied with this, they can approach the University for the Redressal.

External Assessment

The external assessment of the student is assessed by the semester examination conducted by the University. The University timely evaluate examination paper through Centralised Valuation Camp(CVC). Teachers from all the institutions will participate in the camp. After the evaluation of the paper, the University will publish the result through its website. Grievances Redressal on External Assessment Grievance regarding external assessment is done through the university portal by the student itself. When the university result is published, students who have grievance on their external mark has to register their names in the university students portal by online payment of prescribed fee within 14 days after the publishing of result. University will later inform the students regarding their grievance.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

St Antony's College, offers undergraduate and postgraduate programmes, which follow the syllabus designed by the M G University. The Programme Outcomes (PO) and Course Outcomes (CO) are not exactly specified in the syllabus designed by the University for some Programmes and courses.

So at the institutional level, POs are prepared by the Academic advisory committee headed by IQAC.

PSOs and COs are prepared at the department level headed by the HoD and Course teachers. PO, PSO,

and CO are displayed on the website and communicated to students. In the website PO , PSO & CO of each programmes are displayed in detail. The intension of publishing PO,CO and PSO in institutional website is to give prior information to the students regarding the objectives of the course before joining the course.

Seminars and workshops on **Bloom’s Taxonomy** and assessment practices are conducted for teachers to make them understand the objectives of classroom teaching and sharpen their critical thinking.

Programme Outcomes are the main goals are the information, attitudes and abilities that student must achieve at the completion of the programme.

Programme Specific Outcomes are the statements that describe what the graduates of a specific program should be able to perform.

Course Outcomes depict what a student knows and what they are capable of doing after the completion of their course.

Communication to Teachers

In order to teach instructors how Bloom's Cognitive Domains are realistically handled in classrooms in order to make students' learning outcomes, instructional activities, assessments, and examinations, the institution runs faculty development courses and seminars connected to outcome-based education.

- 1.IQAC orgained seminar on OBE to all the faculty
- 2.Online and Offline classes are provided to the faculty regarding assessments of course outcome
- 3.Interdepartmental mentoring team is formed to measure the learning outcomes.

Communication to Students

Each and every student in the class is fully informed of the programme outcome, programme specific outcome, and course outcome by the faculty. During the bridge courses, the course instructors give students a brief explanation of the course outcomes at the start of each programme.

- 1.PO, PSO & CO are communicated in the syllabus
- 2.College website explains course outcomes in detail.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

Students' attainment of Course Outcome is evaluated primarily through the Direct and Indirect Methods.

The **Direct Method** includes the following components:

- Internal examination - Questions are set to identify the corresponding COs.
- External Examination- University examination results are also considered for assessing the attainment.
- Assignments: Course outcome attainment is assessed through assignments
- Seminars: Post Graduate students are asked to prepare and present seminars to analyse CO attainment.
- Viva-voce. Viva- voce conducted by external examiner is also a method to measure the attainment of CO
- Project/ Dissertation work. The score attained for project / Dissertation work done by the students can be considered for the evaluation attainment of CO.
- Practical examinations. Another direct method to analyse the attainment of CO are the marks scored for the practical examinations.
- Student participation in curricular, co-curricular and extra-curricular activities also help assess the attainment of POs and COs.
- Out Come Based Tests conducted at the end of every course.
- Extension activities:- The voluntary activities done by the students have direct linkage with the CO.

The attainment of PO and PSO are assessed through **Indirect Method**

Exit Survey:- The institution conduct Exit survey among the final year students after completing their programme . The result received from the final year batches at the end of the programme from all departments is considered to be the comprehensive feedback for the PO/PSO assessment. It gives an opportunity for the institution to know the level of attainment of course outcome to the students.

Alumni feedback annually collected alumni through online forms is used to understand whether the desired outcomes are attained.

Employer feedback :- Feedback is requested from the employer in order to determine whether the employee has achieved the intended results and can hence operate practically as an ideal employee in their individual jobs.

Placement and Progression to higher studies: The placement of students in reputed firms and their progression to higher studies in esteemed institutions is a legit way to quantitatively measure the achievement of Program Objectives.

The OBE seeks to foster an environment that is welcoming and empowering for learning as well as the institution's student-centric approach to learning and instruction, all while enhancing overall quality.

The institution's management strives in developing a comprehensive plan of enrichment and quality-improving initiatives. The objective is to support the strongest possible growth of their inherent physical, emotional, social, intellectual, and spiritual traits so that they can grow into committed, prospective members of around the world .

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 69.2

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
120	134	165	171	203

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
264	204	231	209	238

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.7 Student Satisfaction Survey

<p>2.7.1</p> <p>Online student satisfaction survey regarding teaching learning process</p> <p>Response: 3.75</p>	
File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description

Document

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

The college envisions that the primary requirement of an educational institution for result oriented, effective and successful implementation of its programs is to create a suitable ecosystem. Keeping this in mind, the college, over the years, has planned and implemented several activities maximally utilizing the resources available. Our richest resource is enthusiastic and dedicated students from the rural population with their inestimable work potential. The college has been able to plan and carry out diverse extracurricular events and initiatives tapping successfully this possibility.

The Entrepreneur Development Club

The Entrepreneur Development Club of the College hosts workshops and industry visits to motivate, encourage and promote entrepreneurial skill among the students and help them become first generation entrepreneurs through self -employment. The College enjoys the funded support from Kerala industries departments for conducting seminars and workshops in the institution from 2017 onwards. The ED club has arranged programmes on ED awareness, Idea generation, jewellery making, LED /blub making,

fabric glass painting, bag making, painting on glass and fabric etc. The College has adopted it as a policy to invite successful entrepreneurs to interact with the students to give concreteness to the theme of entrepreneurship.

The ED Club has charted growth and progress by getting upgraded as an IEDC/ Incubation Centre recognised by the Government of Kerala in 2022. Mr. Wilfred Chacko, ED Club coordinator has been appointed as the Nodal officer of the Incubation Centre by Kerala State Government. The Institution enjoys collaboration with Kerala Startup Mission, Kerala State Industrial Development Centre, Amal Jyothi college of engineering

INCUBATION CLUB

Objective:

1. To create awareness, educate, nurture and inculcate a culture of innovation amongst the students.
2. To enable them to generate new ideas and become more innovative.

The Incubation Club of the institution conducted a seminar on the topic "concept to completion" as part of incubation club. It was conducted by Mr Ananthasankar UA (Assistant Prof in Electronics IHRD College Kuttikanam). It was conducted on 31st October 2022, Time: 10.00 am-3.00pm. All the members of incubation club participated in seminar. Students from various departments are the members of incubation club. Mr Wilfred Chacko (Assistant professor, Department of Commerce) and Ms Nezhin Noushad (Assistant professor, Department of Computer science) are the coordinators of incubation club.

Self Help Group- SAC -Jyothi

SAC Jyothi is an auxiliary self-help group in our institution work under the ***Kudumbasree Unit*** of Peruvanthanam Gramapanchayat. It is registered under the Peruvanthanam Charitable Societies Act I 602/2002 with Reg. No.pvm/2/15, . The group is the SHG of the institution managed by M Com students of our college with the goal of encouraging student empowerment (girls) and create the habit of saving among the students. The group produce and sell dish wash lotions among the students and staff. The amount received through sale is deposited in a separate bank account which is managed by two student representatives and the class teacher.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 41

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
21	6	7	2	5

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.1

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	6	0	0	0

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description

Document

Institutional data in the prescribed format

[View Document](#)

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Extension activities

Adopted village

The NSS unit of the college adopted Kuttiplagadu(ward 9 of Kokkayar Grama Panchayat, Idukki district as it's adopted village for the 2019 with the intention of personality development of NSS volunteers through social service. .As a part of activity the maintenance of public road for the tribal people was initiated. During the year 2022 Paloor kav village for our NSS unit and initiated many social activities there. It helped the social development of the village people there.

Cleaning Drives

Different cleaning drives were organised by the NSS unit of the institution especially at Pampa (Sabarimala) after the Mandalakalam.

Environment Protection Activities

The college also initiated many environmental protection activities as part of our extension activities.

Programs like beautification of NH 183 and village roads in the adopted village were successfully completed. It created a public awareness on “The need of Environment Protection”

Flood Relief

Helping hands given by the institution during the great flood of 2018 and 2019 and the landslides occurred at Koottickall Grama Panchayat (Kottayam district Kerala) in 2021.

Blood Donation

The institution organised a blood donation drive in association with Kottayam Medical College. The college is having a blood donors forum and donate blood to different hospitals

Palliative Activities

Trained NSS volunteers give palliative service in the Peruvanthanam and Kokkayar Grama Panchayat for the bed ridden patients at home. The students of our institution also provide free meals (average of 45 meals) to Shathinilayam an old age orphanage at Koottickal Grama Panchayat every Wednesday. This Programme has been included as the best practice of the Institution. This Charity programme has reported by MalayalaManorama NewsPaper on 28th February 2023. It created an opportunity for our students to perform the “Duties of a citizen”

Anti drugs program

The institution organised an anti drugs awareness programme at Mundakayam consisting a Human Chain named 'Youth Wall'.

Legal awareness program

The institution conducted legal awareness program in association with Peermade Taluk Legal Services Society.

Medical camp

A medical camp was organised by institution in association with new vision Hospital Mundakayam and Bathani homeo clinic Mukkuttuthara.

DISTRIBUTION OF “SAMBARAM”

The popular drink 'Sambaran' was distributed to Sabarimala pilgrims to promote religious tolerance among the students and the public.

FASHION& CRAFT EXPO

The college conducted fashion show “Srishti 2k22” at Mundakayam having the theme of endangered, art, craft and culture of different areas of India to give the awareness of endangered arts, craft and

cultural forms. Further more, an exhibition “Wealth from waste” at Pala near Kottayam District , for creating awareness about generating revenue through proper waste management.Through these programmes we gave the message to the public that “ Wealth can be made out of waste”

WOMEN CELL:

The women cell of the college organised Hair donation campaign to help the Cancer Patients. Also organised Anti- dowry programme by our students to give a message to public on “ No Dowry for Marriage”

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Receiving awards and recognitions are always an inspiration for every institution. Most of the awards and recognition we receive, for our extension activities done by the institution .The extension activities of the college is mostly done by the NSS unit and different clubs and cells like womens cell and different green campus initiatives of IQAC of the college. Awards and recognition received for the extension activities of the institution are the following.

Name of the activity	Name of the Award/ recognition for Institution for the Institution	Name of the Awarding government/ government recognised bodies	Year of award
PRAVASI BHARTIYA DIVAS NATIONAL INTERGRATION CAMP	LETTER OF APPRECIATION	REGIONAL DIRECTORATE OF NSS LUCKNOW & NSS CELL BANARS HINDU UNIVERSITY	2019
NSS PRE-REPUBLIC DAY PARADE CAMP	LETTER OF APPRECIATION	MAR BASELIIOUS COLLEGE OF ENGINEERING AND TECHNOLOGIES TRIVANDRUM	2021
AZADI KA AMRIT	TOKEN OF	PERIYAR TIGER	2021

MAHOTSAV-AWARENESS CAMPAIGN (WILDLIFE CONSERVATION)	APPRECIATION	RESERVE	
YOUTH AGAINST DOWRY CAMPAIGN - SHORT FILM	CERTIFICATE OF APPRECIATION	DISTRICT WOMEN CHILD DEVELOPMENT OFFICE IDUKKI	2021
YOUTH AGAINST DOWRY CAMPAIGN - SHORT FILM - 2ND PRIZE	TOKEN OF APPRECIATION	DISTRICT WOMEN CHILD DEVELOPMENT OFFICE IDUKKI	2021
CLEAN AND GREEN CAMPUS INITIATIVES	CERTIFICATE OF RECOGNITION	LIONS CLUB OF MUNDAKKAYAM	2021
KERALA FOLKLORE ACADEMY AFFLIATION CERTIFICATE	RECOGNITION CERTIFICATE	KERALA FOLKLORE ACADEMY	2022
QUIZ COMPETITION	TOKEN OF APPRECIATION	PEERMADE TALUK OFFICE	2022
KNOCK ON DOOR 2022	TOKEN OF APPRECIATION	YOUNG MENS ASSOCIATION KANJIRAPPALLY	2022
CLEAN AND GREEN CAMPUS INITIATIVES	CERTIFICATE OF RECOGNITION	LIONS CLUB OF MUNDAKKAYAM	2022
MEAL SHARING TO ORPHANAGE BY STUDENTS	LETTER OF APPRECIATION	SHANTHINILAYAM OLD AGE HOME, KOOTICKAL	2022
VOLUNTARY BLOOD DONATION CAMP	CERTIFICATE OF APPRECIATION	Kerala State AIDS Control Society / Kerala State Blood Transfusion Council	2022
CLEAN AND GREEN CAMPUS AWARD	TOKEN OF APPRECIATION	LIONS CLUB OF MUNDAKKAYAM	2023
CLEAN AND GREEN CAMPUS INITIATIVES	CERTIFICATE OF APPRECIATION	LIONS CLUB OF MUNDAKKAYAM	2023
SUCCESSFULL PARTICIPATION IN FIFA WORLD CUP 2022 - HOSPITALITY SECTOR	TOKEN OF APPRECIATION	FIFA AND DUBAI SPORTS COUNCIL	2023
BEST EMERGING INSTITUTE IN HOTEL MANAGEMENT	TOKEN OF APPRECIATION	ESMO (EMIRATES MOTORSPORTS ORGANISATION)	2023
PAMBA CLEANING - PUNIYAM POONKAVANAM	LETTER OF APPRECIATION	PERIYAR TIGER RESERVE	2023

PALLIATIVE CARE	LETTER OF APPRECIATION	PEERMADE TALUK HOSPITAL	2023
VOLUNTARY BLOOD DONATION CAMP	CERTIFICATE OF APPRECIATION	Kerala State AIDS Control Society / Kerala State Blood Transfusion Council	2023
ACADEMIC EXCELLANCE AWARD	TOKEN OF APPRECIATION	KERALA KAUMUDI	2023
BLOOD DONATION	TOKEN OF APPRECIATION	MEDICAL COLLEGE KOTTAYAM	2023
CELLULOID FLIM FESTIVAL	LETTER OF APPRECIATION	KERALA STATE CHALICHITRA ACDEMEY	2023
BLOOD DONATION	LETTER OF APPRECIATION	MEDICAL COLLEGE KOTTAYAM	2023

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 63

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
35	7	4	15	2

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 23

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The college has sufficient infrastructure and physical facilities to support teaching -learning process in the institution. They are

Classrooms/ Conference Halls: There are 33 classrooms of which three classrooms have smart boards and a conference hall with a seating capacity of 160 and sound system, lighting, projector and code less Voice amplifiers.

Labs: There are Four labs in the campus:

- Food Production Lab for Hotel Management
- Art Lab for Department of Fashion Technology
- Construction Lab for Department of Fashion Technology
- Computer LAB

Library. The institution is having a well furnished library. The facilities available in the library are

- Books with QR code
- periodicals, magazines, and journals
- KOHA software and N-list
- Special collection of Heritage Books

Departments: The Department of Commerce is on the First Floor, Management and IT departments are on the second floor and the Department of English and Fashion Technology is on the Fourth Floor.

Office: The college office is functioning in the third floor. The college office is well-furnished and fully automated. The office is equipped with Tally Prime and EMBASE Software is used for payment of tuition fee.

Examination Room: The college is having a special room for the functioning of exam-related activities like printing of University Exam question papers.

Specific rooms are available for counseling, Ladies' Rest room and Women cell, IQAC, NSS, Incubation Center room, Sports, and Security room.

Power Supply: The institution has a three-phase power supply connection with a Special 110 KV Transformer and a battery power backup system in the office.

Rain Water Harvesting and other water sources. The college has an open well and one borewell. The institution is having a rainwater harvesting tank with a capacity of 2.5 lakh liters of water and a polyethylene plastic water container (*Paduthakulam*) with a capacity of approximately 7.5 lakh liters of water.

Parking: There is a spacious parking spot for student and staff vehicles

Wi-Fi Internet: Students and all the faculties can access free Wi-Fi Internet facilities on campus. (The open Wi-Fi available to students is restricted to the interval time only)

Wash Rooms and Toilets: All the floors are equipped with disabled-friendly washrooms and toilets. Separate washrooms and toilet facilities are given to girls and boys. All staff rooms are attached to washrooms and toilets

Lift Facilities. A lift facility is available on each floor to help the disabled

College Canteen and Store: The institution has a separate and furnished canteen and Store for selling stationary items, and books and printing Xerox copies for students.

Indoor Games: The topography of the college is not suitable for the construction of large ground so the college promotes more indoor games. Facilities like Kabbadi Indoor Synthetic Mat, Table Tennis, Carroms, and Chess are the indoor game facilities in the institution.

Self-Defence Training: Under the supervision of the women Cell of the college, provide self defense training to interested girl students and it is one of our best practice.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 14.1

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
34.35	16.73	5.87	12.74	15.24

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The Institution has a well-furnished library on the third floor with a seating capacity of 50 students with a special collection of Heritage Books are available in the library. These heritage books are donated by the Founder Director of the college. These heritage books are mostly biblical reference books. The institution also has a department library under the guidance of the Department of English on the fourth floor. Students from other departments interested in reading literature can avail library service of English Department.

In the library, the following software is used.

The library uses ILMS software: **KOHA**

Version: **16.05.00.00.**

Nature of Automation: The library is a Fully Automated

The library has a book collection of 3374, books (as of 01.01.2022), and for proper organization of the library material, the library has purchased software, '**KOHA**' Library Software which is a cloud hosting on Microsoft Azure. Software is upgraded from time to time against the regular Annual Maintenance Contract. One terminal is reserved for students to search for information of the availability and issue of Books. Web-based Library Software with Web OPAC, Email & SMS Alert, etc. (Online Public Access Catalogue- OPAC) and a Single Window which provides complete Information about the users

Along With Circulation Status, Fine Status, Contact Details, Reading & circulation History, etc. Various types of reports can be generated using the above-mentioned software, which is useful for various committees and inspections from time to time. The book database is created along with the user's

database. The issue return process is fully automated and manual cards are kept as supporting documents for students and faculty.

Use of Bar-coding

Book issue and return is carried out with the help of barcode system. Each book and user's identity card is bar coded.

National digital library of India Membership:

The College library has membership in the national digital library of India.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

To keep up with changing academic trends and to accommodate students who are technologically advanced, the College has consistently expanded its IT infrastructure. The College, founded in 2013, has been integrating all technology breakthroughs into its organisational framework of daily operation. The institution keeps a website, a youtube channel, and social media pages that make public the activities and events taking place at the college.

The College offers a nicely equipped computer lab run by ONE professional, with 58 computers .Apart from that 4 laptops and 3 computers are provided for faculty access. The Lab serves the academic and professional needs of students as well as teachers. The centre offers students services like printing and photocopying, among others. Students to fill out online applications for jobs, apply for further education, access educational resources, gather materials for seminars, assignments, projects, dissertations, etc use the computer lab.

Institution has 1 Server, Six UPSs and one 30 KVA generator

The computer Lab is equipped with software of different levels to cater to the needs of advanced and

medium learners. There is also specially designed software suitable for beginners. There is also NVDA software installed for supporting differently abled students.

The automation process of the Library has almost been completed. The library is automated using KOHA software.

By incorporating the admissions procedure, Fee payment, and attendance system, the office automation process has been upgraded with a new ERP introduced in the year 2022. Training on e-governance and technology adoption is imparted to academic and administrative staff on a regular basis. The Office is well-equipped with different computer systems, photocopiers, desktop printers, Wi-fi printers, and one ID card printing machine.

The College has a well-equipped, fully air-conditioned seminar hall with 100 seats that is maintained by a technician who also maintains its audio-visual, lecture recording, and video recording equipment.

The entire campus is Wi-Fi equipped, providing all departments access to the internet at a 100 Mbps speed. In order to accommodate all of the College's IT requirements, the College relies on a number of network providers with the best speed. The college now has 3 Internet connections: BSNL, Asianet, and DWAN with 200 Mbps, 50 Mbps, and 300 Mbps respectively.

Mail and other electronic media are used to communicate with departments and students the most. The college adheres to the principles of the green protocol by using public speech and public display technologies. For the seamless operation of the College, there are various WhatsApp groups for teachers, non-teaching staff, the HOD, students, etc.

There are three smart classrooms and a computer with internet access. The college also has two portable projectors. As a result, the Institution is always prepared to upgrade its IT infrastructure. Smart classrooms offer students access to the most recent cutting-edge technical assistance.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 47.55

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 20

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 41.24

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
104.35	51.43	19.08	34.52	39.08

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 11.06

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
350	64	12	1	0

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 25.71

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
257	175	188	82	291

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: B. 3 of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 20.51

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
14	69	80	50	43

5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
264	204	231	311	238

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 1.86

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
14	2	2	0	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University /

state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 1

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	1	0	0	0

File Description	Document
Upload supporting document	View Document
list and links to e-copies of award letters and certificates	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 8.2

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
13	16	3	4	5

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

There is a registered alumni association “Exantonians” that contributes to the development of the institution. St Antony’s College Peruvanthanam has an Alumni Association (Exantonions) since 2020. Now it is a registered Association with Register Number KTM/TC/95/2023.

The association is for the development of the institution through participation. Its main goal is to develop and fortify linkages among alumni, faculty, and staff, as well as between them and the students.

Our alumni are dispersed throughout the world, and the Association stays in touch with them often.

Numerous numbers of alumni have proved their merit in respective fields of their career. Alumni of our college entered different walks of life across the globe. Some have become the part of government system in the country. Some are entrepreneurs, teachers, bank employees, executives in corporate offices, sales executives and there are so many students continued their education inside and outside India.

Our Alumni Association takes the initiative to organize programs that are beneficial to the institution's students, conduct soft skill training programs, language skill training programs, and life skill programs. Association also supports college administration in its efforts to come up with ideas to develop the college and plans events that are beneficial to the institution's students. Numerous members of our esteemed alumni visit our campus as experts on both academic and non-academic topics. They spend some time with our present students during the visit, encouraging them and giving them information regarding different opportunities for careers.

Alumni Feedback : Annual feedback of alumni are incredibly helpful for the College's ongoing and sustainable development. Alumni ensure active involvement in IQAC’s quality enhancement initiatives through their feedbacks and other activities.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

VISION

To transform the youth into visionaries and inspired leaders with integrity and refined character to excel in life and aid individuals of all backgrounds and abilities in order to accomplish their aspirations through learning and advancement.

MISSION

- To foster an environment that enlightens, equips and empowers the students with holistic education.
- To inculcate in students the highest ideals of service and train them for being responsible global citizens.
- To elevate underprivileged students with affordable education and empower them by instilling skills and confidence.
- To supplement students' formal curricular programs with a full range of opportunities for academic development and social growth through participation in extra-curricular activities.
- To mould students into civically minded well beings through intellectually inclined, socially committed, and future-oriented strategies of learning.

Governance: The institution is run under St. Antony's Educational and Charitable Society. As an affiliated college, the institution follows all the instructions of Mahatma Gandhi University with regard to academic affairs. The governance of the institution is done in the following ways.

- **Governing Body.** The governing body of the society controls all the administrative functions of the college.
- **The Principal** is the prime authority of the college who controls all the academic activities and presides over the process of framing policies with regard to the daily functioning of the college.
- **College Council:** It is a statutory body in the institution which advises and assists the principal in all academic, administrative, and other related activities of the college.
- **IQAC:** The IQAC of the college helps in all academic activities of the college to bring innovations
- **Discipline** Committee ensures smooth functioning of the college, by taking necessary measures to address disciplinary issues.

- **PTA** of the college extends all possible support for the overall development of the college

The decentralization process of the college is done through the following ways.

In-charges: The practice of decentralization is exercised by giving charges to the faculty members and students on important forums and clubs such as NSS, Internal Examination Committee, and Career Guidance Cell.

Arts & Sports: As part of decentralization, sports and arts events are completely planned and organized by student leaders, and teacher in-charge.

Stakeholder Involvement: Suggestions that come from students and teachers are put forward to the College Council by the staff representatives and discussions are carried out.

Administration: The College Council, the supreme advisory body comprises representatives from all departments, the Administrative office, and the library faculties for the smooth functioning of administrative system.

NSS acts as an agency of decentralization by implementing a lion's share of extension activities of the college.

College union. A democratically elected unique body of students which acts as a link between the student community and the administration of the college by bringing various grievances and related matters from time to time.

Strategic Plan

The Institution has a strategic plan for 10 years. It starts from 2015- to 2025. Also, the institution has made an evaluation of the development of the strategic plan in the academic year 2022-2023.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

St. Antony's College Peruvanthanam, a self-financing institution affiliated to Mahatma Gandhi University, Kottayam, was founded in 2013. The college has a Vision and Mission that focuses on innovative approaches for quality teaching and learning in the institution. The structure, administrative and academic setup of the college is as follows:

Chairman and Governing Body

The Chairman is the administrative head and the manager of the institution who is the appointing authority of the same. The College has a Governing Body, which meets periodically and taken major Policy decisions in the meeting.

Principal

The Principal is the academic and the chief executive authority of the College in the day-to-day affairs and is assisted by the Vice Principals, Staff Council, and IQAC. He consults the Management, Staff council, and other functional committees for various matters.

College Council

College Council is the apex advisory body that takes all the policy decisions regarding the College. The decision of the Council will be implemented through the different agencies formed by the Council. It consists of Principal, Vice Principal, IQAC Co-ordinator, all the Heads of the Departments, the Senior Superintendent, and one elected /nominated member from the teaching staff.

The Vice-Principal(s) discharges the duties of the Principal in his absence and helps the Principal in all the day-to-day affairs of the College.

Head of the Departments

The head of the Department is responsible for the preparation of the Department time table, subject allocation among teachers of the concerned department ,review of the Teacher's Diary, conducting internal examinations and the submission of various reports to the Principal and to the IQAC.

Class teachers are assigned for each class to ensure personal care, attention, guidance, counseling, evaluation, and assessment of each student in the class. He/She is responsible for class discipline, attendance and absence of students, consolidating internal marks and preparing the reports to be sent to the University.

IQAC

The IQAC functions effectively to assist the Principal to enhance and sustain a strategy of quality and excellence of the college. The IQAC members are selected from teaching staff, supporting staff, students, alumni, industrialists etc. Regular IQAC meetings are conducted to discuss issues related to quality improvement.

Admission Committee takes care of all the procedures related to UG, and PG admissions as per university instructions and Government norms.

Examination committee headed by a nominated member of staff, monitors the effective conduct of university examinations and centralized internal examinations.

Grievance Redressal: A Grievance Redressal Cell is working in the College, headed by the Vice-Principal and two senior teachers. An Anti-Ragging cell has been functioning in the College to monitor any sexual harassment against a woman and ensure the safety of all students. The College also has a Discipline committee too, headed by the Vice-Principal. To empower girls students, the College has a Women's Cell Forum. The forum consists of all girls students and lady teachers of the College.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

WELFARE MEASURES OF THE INSTITUTION

ESI- The permanent staff of the institution is getting cover under ESI . The staff can access various medical benefits under the Scheme.

EPF - The permanent staff of the college is registered under EPF , where the employer and employee contribute to the EPF. Staff can avail the benefits as per the norms.

DL: All teachers are eligible to avail of Duty Leave to attend professional development programmes like seminars, conferences etc.

Maternity leaves: Women employees are eligible for maternity leave for a period of six months

Vacation Salary: The teachers are getting salaries during the vacation.

Refreshments: The staff of the college is provided with free refreshments.

Training Programmes: Faculty development programmes and administration training programmes are offered to the faculty periodically.

TA: All employees are eligible to avail of Transport Allowance for official journeys.

Free Wi-Fi: All employees have access to high-speed internet free of cost.

Special parking area: Special parking area is provided to all staff members.

College Store: The PTA-run store provides essential stationery items at a concessional rate.

Canteen: The canteen provides homely food at a reasonable price for the college community.

College Bus: Members of staff can travel on the college bus at a nominal monthly price.

Washrooms: Separate washroom is provided for the staff near their department and office

Ladies Room: Female staff members have special ladies' room to provide them with a secure and private place on campus.

CCTV- The entire campus is under surveillance camera, and it ensures the safety and security of the college community and their belongings.

Cultural events and Annual Staff Tour: The institution is celebrating special days like Onam, and Christmas and organizing staff tours to the faculty of the college for improving the work culture and reducing the pressure of work.

Uniforms: The institution is distributing free uniforms to the drivers and house cleaning staff. And also teaching faculty of the college is provided with blazers.

Teachers Handbook: The institution has given teachers' handbook to all the teachers, for recording day-to-day activities.

PERFORMANCE APPRAISAL -TEACHING AND NON-TEACHING STAFF

1. TEACHING STAFF

The performance of the teaching staff is measured by the HODs of all the departments concerned every month. HODs collect and evaluate the details of the modules taken and the total hours taken by the teachers every month.

1. NON-TEACHING STAFF

The performance of the non-teaching staff is measured by the Principal by giving specific duties for the non-teaching staff in a specific format and it is monitored and evaluated daily by the Principal.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 11.92

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
6	0	0	6	6

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 45.27

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
35	27	28	1	0

6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
14	13	8	8	7

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

As the college is a self-financing college owned and managed by St Antonys Charitable Society, So it has to find its own means of resources to meet its developmental needs. The college has an efficient financial system to manage its day to activities and mobilize resources in an efficient manner. The governing body constituted the finance department under the leadership of Chairman Mr.Benny Thomas and Secretary Mr.Tijomon Jacob. This department drafted policy to realize different means of financial resources available, for the efficient use and management of funds.

The following are the major procedures followed for the efficient collection and utilization of funds:

1. The optimal utilization of the funds shall be monitored by the college governing body
2. The secretary in consultation with the chairman shall be responsible for the allocation and management of funds
3. The internal and external auditors shall be appointed by the Governing body
4. Management Shall provide funds for faculty developments programs and provident funds and ESI

The prime financial sources of the college include Tuition fees collected from students, development loans from the Management/chairman, Endowments and scholarships of students, University grants Of NSS, University funding for the conduct of exams, contributions from teachers in case of special needs of teachers and students and college bus fees.

Fees charged as per University and government norms are utilised for direct expenses of courses and colleges. The college development fund from the Chairman is utilised for the developmental activities undertaken by the college including infrastructural development. A share of this is also allocated for scholarships and endowments to deserving students. Advances were given to different departments, and associations for conducting seminars, programs, workshops, etc for the skill development of students. Funds are provided for library development, the purchase of equipment for providing ICT-enabled facilities. Management's development fund is utilised for organising seminars, workshops, FDPs, research, and paper presentations for enhancing the professional and academic quality enhancement of teachers. Contributions from teachers for special needs were disposed to deserving students at the time of natural calamities.

The regular external audit conducted by the institution states its transparency in financial matters. The financial statements are certified by the audit firm and audit reports are issued every year. In case of any objections, systematic follow-up actions are initiated to rectify them. The heads of the departments and the coordinators of various units submit the accounts of expenditure to the office for auditing if any.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

After the establishment of the institution in 2013 it tried to improve its quality both in academic and non-academic aspects. For this purpose, the college constituted IQAC in 2020 in accordance with the UGC guidelines.

Goals of IQAC

The primary aim of IQAC is

- To create a structure for deliberate, persistent, and dynamic action to enhance the institution's performance in both academics and management.
- To encourage actions that will help institutions run better by adopting a quality culture and integrating best practices.

The major initiatives of the IQAC are:

IQAC initiatives

- Frame the strategies for the development of the institution
- Help the faculty to use ICT tools in classrooms
- Standard Operating Procedure (SOP) for the College
- Monitoring outreach programmes and extension activities of all departments
- Planning curricular and co-curricular activities
- Initiatives for conducting best practices
- Organizing workshops and seminars

Review System

The IQAC is monitoring and suggesting ways to improve in the teaching-learning process, structures, and methodologies of operation and learning outcomes. The following are some of the methods of review system followed in the institution.

1) Add-on/Certificate Courses: The IQAC reviewed the Add-on / Certificate courses and suggested starting inter-disciplinary Certificate courses in all departments.

The following are some highlighted add-on/certificate courses reviewed by IQAC from different departments.

BBA- Aviation Management

BCA- Artificial Intelligence

2) Improvement in Teaching- Learning Process: The college's teaching-learning process needed a significant boost in every area because it was a freshly established institution and needed to catch up to industry standards. The IQAC took the following actions to accomplish this:

a) Teacher diary: The teacher diary is meant to create a sense of internal compulsion for performing instructional duties on time and to inculcate the habit of documenting. This ensures that the teachers complete portions allotted to them on time.

b) Portion Allotment: Departments are advised to convene specific meeting at the beginning of each semester in which total portions are allotted to faculty members giving due weight to their experience, expertise, aptitude, and academic interest. Further, they were advised to document such allocations properly. Consequently, all departments follow this and all portions are taught timely

c) Portion Completion Report: The IQAC proposed to make it mandatory that each teacher submits Portion Completion Report to the HODs at the end of each semester.

d) Periodic Review Meetings: To ensure the effective implementation of the academic study plan, the departments are advised to discuss the progress of teaching and learning. Also advised to conduct department meetings periodically.

e) **Systematic Documentation:** A proper documentation system is a challenge for any institution. To meet this challenge, the IQAC has taken a leading role in implementing a well-organized and labeled filing system in the college.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: B. Any 3 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Gender Audit

The Institution has conducted Gender Audit in order to understand the level of gender equality in the institution. Other Gender Equality initiatives in the institution as follows.

Other Gender Equality Initiatives

One of the main aims of the college is to brought up socially committed and independent students and to make them intellectually enable to confront the challenges of the contemporary era. To promote sense of harmony and gender equality the students of the colleges are provided with various facilities.

1. **Curricular and Co-curricular/ Extracurricular:** The courses under different programmes including complementary and elective courses of most of the programmes deal with gender issues . They create an awareness on gender issues like, sexual harassment, gender discrimination etc.

Co-curricular/ Extracurricular: The organizations like NSS, Students Union, Clubs & Forums under various departments organize co- curricular/extracurricular activities in the college..

1. Self esteem Programmes Specially for Women:

- **Anti sexual Harassment Cell:** A statutory body has been addressing sexual harassment issues in the campus. It is functioning as Internal Compliance Committee, as per the government directions.
- **Women Cell:** The women cell has been functioning in the college and it provides a common platform for the girl students in the campus to come together and share their views.

- **Self Defence Training:** The college provides self-defence training to selected female students under the guidance of women cell.
- **Equality Day.** We celebrated equality day under the women cell. The programme was inaugurated by Sruthy Sithara (**MISS TRANS GLOBE 2021**)
- **Election Literacy class.** We organised Election Literacy class to students to mould them to participate in the election process irrespective of gender.
- **Fashion Show:** The department of Fashion Technology organised Fashion show for both male and female to give an awareness about the differentiation in craft and culture.
- **Adventure club.** We conduct different events under the adventure club to build self confidence among the students especially for girls.

2. Celebration of National and International Commemorative Days/ Events

- **Environment Day:** Our institution celebrates environment day with different environment protection awareness programmes like distribution of plants to students, conducting drawing competitions and face painting competitions with the theme of environment protection.
- **Independence Day:** We celebrate Independence Day in a grand style to develop patriotism in the minds of students.
- **Onam celebration:** Onam is an annual harvest festival celebrated predominantly by the people of Kerala throughout the nation. As a part of it we also celebrate Onam in very grand style every year.

- **National youth day:** Our college celebrated the birth day of Swami Vivekananda as the National Youth Day.
- **Holi Celebration.** As national festival, Holi is celebrated in our college hilariously.
- **World CANCER Day.** As a part of cancer day, we conducted a free medical camp in our institution for the public as well as for the students on 4th February 2023.
- **National Reading Day :** The department of English organises different events like, reading competition, caption writing etc.
- **Christmas day Celebration:** Our College celebrates christmas every year and organises different events like papa competition, carols etc.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of

students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Initiatives for Institutional Inclusive Environment

Religious Festivals: In order to embrace cultural, regional, linguistic and communal diversities our institution observes the days of cultural and regional importance. Onam, Christmas, Holi celebrations are conducted on a grand style with the college community. On the Onam day celebration, the students and staff community come with Kerala traditional dress. Usually, women come with set sarees and men come with shirt and dhoti. On the day the girls perform the traditional art form Thiruvathira.

Staff Community: The staff community organises different cultural programmes apart from student's Onam and Christmas celebrations. Activities like '*Christmas friend*' are organized to build a strong rapport among the staff members.

Admission: The institution is affiliated to Mahatma Gandhi University strictly follows all the university norms for the admission to PG and UG programs with the single window system. As per the government rules we provide reservation for SC, ST, and other minorities.

Day Observance: Ethnic day is celebrated by giving opportunity to students from all classes to represent the cultural diversity and social harmony of India in different forms. Art forms representing regional varieties of Indian culture are presented by the students. The selection of state is done through the process of lot.

Knock On The Door: It is a unique one month programme organised by the institution to visit the homes of all students by the staff community to understand the social economic diversity of students

Financial Assistance: The college arranges financial assistance to economically weak students apart from the scholarships they receive.

NSS Initiative Programme: NSS units of the college regularly organise different programmes to uphold values of social inclusion, cultural harmony and national integration. The NCC unit duly observes June 21, the International Yoga Day, Cleaning initiative programs at Sabarimala (Pamba) after the main pilgrim season *Mandala Masam*.

Initiatives to Mould Responsible Citizens

Indian Constitution: The formation of responsible citizen starts from the awareness of Indian constitution. For that the institution displays preamble of the Indian Constitution, Fundamental Rights of Indian Citizen and Fundamental Duties in the library.

Electoral literacy awareness: To participate in the electoral process is a constitutional obligation of a responsible citizen. For that we conducted electoral literacy awareness programmes in the institution for our students.

RTI act 2005: Teachers are advised to complete a certificate course on (RTI act 2005) to have a self-

awareness on Rights of the citizen.

Blood Donations:The NSS unit of the college often conducted blood donation campaign.

Palliative Care: Institution provides palliative care service to the bed ridden patients in the Peermade and Kokkayar Grama Panchayat under the guidance of Peermade Taluk Hospital.

Mid-Day Meals: The student community and the Teachers provide mid -day meals to *Santhitheeram* Old Age Orphanage, Yendayar on every Wednesday on rotation base.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

BEST PRACTICE 1

Title of the Practice: **CARE AND SHARE**

CARE AND SHARE is a philanthropic project of St. Antony's College Peruvanthanam to popularize palliative care among the student community, which enable them to participate actively in community life and thus acting as a companion to the fellow citizens.

CARE: As a part of the missionary services of Late Rev. Dr. Antony Nirappel, the founder director of the college, the "CARE" is an attempt to improve the quality of people with life-limiting or disabling diseases. The NSS unit of St. Antony's college Peruvanthanam is engaged in organizing affordable support for this program which provides palliative care for the needy people in the locality of Kokkayar and Peruvanthanam Panchayat.

SHARE: "SHARE" is a ray of comfort initiated under the supervision of entire college community, to provide a helping hand for the old citizens in the old age home Shantinilayam, in Yenthayar Kottayam District by delivering meal once in a week.

Objectives of the Practice

CARE

- To ensure students participation in Palliative care units.
- To generate a perception in students on social and civic responsibilities.
- To assist bed-ridden patients in the locality through home care services.
- To offer relief from pain and promote the health through frequent physical care and emotional support.

SHARE

- To develop humane qualities among students.
- To promote sharing mentality and Social and Environmental sensitivity among young community.
- To provide assistance in the rehabilitation of the patients.
- To encourage community participation in the palliative care activities.
- To create a sense of family environment and togetherness in inhabitants.

The Context

The social service unit CARE AND SHARE under the supervision of National Service Scheme is established in the year of 2022.

CARE. To enable the students to become a responsible empathetic citizen of the nation, the Peermade Taluk Hospital provided palliative training session for the selected 37 NSS volunteers. The trained NSS students initiated visiting the bed ridden patients in the Peruvanthanam Panchayat and Kokkayar Panchayat and gave the palliative service to the needed.

SHARE . In the context of the flood and Covid pandemic situation, Shantinilayam, an old age homes in Yenthayar, requested the college to lend a hand for the welfare inmates. Therefore, the management and student council took a decision to deliver meals to the inmates every Wednesday.

The Practice

The trained NSS volunteers in association with the Health Department Peermade Taluk Hospital engaged in care and assistance for the palliative patients. The volunteers received expert training in health care and hygiene from the nearby health department.

The members of SHARE collect homemade meals from students and teachers in all Wednesdays on an average of 45 meals on rotation base and distribute to the inmates. The members conduct programmes for the old citizens frequently which is an opportunity for the concerned people and the society to appreciate the youth joining hands with the elderly people with love and care.

The Evidence of Success

- **CARE AND SHARE** project successfully completed one academic year.
- The leading newspaper Malayala Manorama Reported the Project.
- Appreciation letters were given by the Old Age Home, Peermade Taluk Hospital, acknowledging the co-operation of college and students.

Problems Encountered and Resources Required

- Lack of trained students.
- Unexpected holidays and Semester Examinations.

BEST PRACTICE -2

Title of the Practice: SHE WARRIORS

SHE WARRIORS is a self defense training programme organized by ESPOIR, the women's cell of St. Antony's College Peruvanthanam, which provides self-defense classes to the female students of the college. Self-defense training can improve physical fitness, mental resilience, and overall well-being.

Objectives of the Practice

- To empower girl students with self-defense skills and increase their confidence levels.
- To teach effective self-defense techniques and strategies that can be used in a variety of situations.
- To promote physical fitness, flexibility, and mental discipline among girl students .
- To raise awareness among female students about various safety measures and precautions.
- To cultivate a sense of teamwork and mutual respect among girl students by practicing together.

The Context

SHE WARRIORS is a self-defense training program designed to instill confidence and preparedness in female students, benefiting their academics, careers, and personal relationships. The college's commitment to empowering female students physically and mentally, while fostering a supportive social environment, aims to equip them with self-defense techniques, enhance their physical fitness, and build confidence and self-esteem through mastering new skills and techniques.

The Practice

ESPOIR, The Women Empowerment Cell of the college commenced self-defense training classes for female students on 14th February 2022. The classes are held once a week, with each session lasting an hour, led by trained students. The first batch had fifteen students, but gradually the number increased, and 25 students participated in the 2023 session. Girls from different departments of our college attend the classes, which cover a syllabus that includes basic exercises, kicks, punches, self-defense attacks, knife attacks, and stick rotations and attacks.

Classes start with a warm-up session, stretching and jogging, followed by various techniques like punches, kicks, and blocks. They focus on improving fitness, strength, and endurance, with proper posture and breathing techniques.

Evidence of Success

- The self defense training classes for the girl students in the college have been successful in attracting a significant number of students.
- The number of students participating in the classes has increased over time, from 15 in the first batch to 27 in the 2023 session.
- The programme has successfully completed two batches, indicating a sustained interest in the classes and their benefits among the students.
- The positive feedback and progress of the participants demonstrate the effectiveness of the training in enhancing their self-defense skills, physical fitness, and confidence.

Problems Encountered and Resources Required

- Due to ignorance, parents of girls from disadvantaged areas may show opposition or show little interest in attending lessons.
- Lack of spacious classrooms or special rooms for conducting such sessions.
- Course duration and student tight class schedules make finding inconvenient to attend the classes
- Low female participation and shortage of trained students hinder college's training efforts.

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The college was set up as a response to the educational needs of the people of high range area of Idukki district, Kerala under the initiative of late Rev Dr Antony Nirappel. St Antonys College was established under the leadership of St Antony's Educational and Charitable Society , which have 32 years of experience in the field of education . The college was established with the aim of providing education at low cost to all the sections of the society. The college envisions the transformation of students from remote and in accessible areas of Idukki and Kottayam district. Therefore the college finds it's essential to bring into the students the best possible teaching an learning Processes which the students can engage in.

Some of the programmes / activities run by the college to contribute significantly to the quality enhancement drive of the students as well as the institution are:

Students are motivated in the classrooms by the faculty to improve their language and

communication abilities in written and spoken areas as well as their academic performance. Digital classroom concept has been introduced. Various programs were conducted by different departments and associations in the college, which are:

- Budget reviews in association with commerce department.
- Competitive exam coaching for preparing for co operative bank exam.
- Internships and industrial visits conducted timely for enriching students with real time industrial experience.
- Seminars and workshops are provided for students for enhancing their knowledge
- Soft skill development programs like group discussions, case studies and interview preparations and given to students
- Students are encouraged to access to the learning materials and courses offered by Allison , BECIL , Rutronix. AWS, NPTEL etc
- In association with ED club various programmes , seminars, workshops and other initiatives are made to enrich the students with entrepreneurial talents.

Apart from the academic enrichment initiatives for the overall personality development of the students were taken care of like;

- Self defense classes for girl students as part of women empowerment
- Motivation programmes and orientation classes were undertaken by different departments to improve the employability skills
- Different add on courses were provided to improve their competence
- Different programmes were organised by the adventure club of the college like hiking, rock climbing etc for enriching students to learn life skills from the nature. This initiative introduces students to activities that will challenge them but also reinvigorate them to the core.
- Nature club and agriculture initiatives are made to inculcate an appreciation of nature among students and encouraging them to participate in a variety of conservation initiatives.
- Language department conducts International film festival in association with Kerala film Academy.
- The college has a well equipped art lab , where students can improve their talents and skills.
- The college has a beautiful art lab for improving the artistic skills among the students.
- College has a Binocular for discovering the beautiful nature.

For encouraging the social responsibility among students, various outreach programs were organised in association with NSS.

- Blood donation: Our college started a blood donors forum and organises blood donation camps in association with Kottayam Medical college
- Medical camps were conducted in association with health care institutions
- Palliative care activities : Students got palliative training from Peerumade Taluk Hospital , there by inhibiting a sense of compassion
- Share is a distinctive program where Meals are shared to orphanage inmates by the college community.
- Anti drug campaigns were conducted in association with different agencies and educational institutions, government bodies

- Conducted craft exhibitions and fashion Expo for making the general public aware about the endangered art,craft and cultural forms and also importance of them and secondly how to create wealth from the waste.
- Adopted Village : NSS unit in our college conduct camps in the schools of adopted village with an aim of continuously contributing to the development of the marginalized area.

The students are encouraged to pursue their higher education outside the national and state boundaries , so that their world vision is uplifted. There are different types of financial assistance provided to the students in college as concession in their bus fees and college fees.

The college faculty and students have been acting synchronously with people and communities gratifying its role in creating knowledge and information accessible to people. St Antony’s College continues to challenge itself to stay ahead of the curve and address the changing needs of its students and society in the most innovative, engaged, compassionate way while providing cutting edge, competitive education. Combinations of learning and good actions from the institution provide the students to serve the people for the betterment of society.

This ambiance, taken together with our multi-pronged social commitment programmes involving every member of the faculty and students, results in moulding the typical Antonions who, because they work relentlessly at being intellectually competent, morally upright, spiritually inspired and socially committed, are bound to leave footprints wherever they go!.

File Description	Document
Any other relevant information	View Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

- Recognition for Knock on Door 2022 initiative- A Home Visit for Connection, Communication, Collaboration and Offering Hope and Comfort to Students
- Government Appreciation Certificate for Campaign Against Dowry.
- Clean and Green campus appreciation by Lions Club of Mundakayam in the years- 2021,2022 and 2023
- Appreciation by FIFA and Dubai Sports Council in Hospitality
- Best Emerging Institute in Hotel Management
- UGC 2(f) Recognition in the year 2022
- Appreciation by Periyar Tiger Reserve for participation in Puniyam Poonkavanam- Pamba Cleaning Drive at Sabarimala.
- Peerumade taluk hospital letter of Appreciation in Palliative Care
- Kerala State Government appreciation for participation in Voluntary Blood Donation Camp
- Kerala Kaumadi Academic Excellence Award
- Letter of appreciation for Blood donation by Kottayam Medical College
- Kerala State Chalchitra Academy appreciation for Celluloid Film Festival
- University ranks in PG Department of Commerce, Department of Fashion Technology and Department of Computer Science
- MG university Inter-Collegiate Power Lifting Competition 1st Runner Up
- Winner of Mar Mathew Vattakuzhy Memorial- Inter Collegiate Basket Ball Tournament 2023
- Winner of M C Varghese Memorial Ever Rolling Trophy -Inter collegiate Basketball Tournament 2023

Concluding Remarks :

St. Antony's college is an eco friendly institution established in the year 2013 and is affiliated to M.G university, Kottayam that aims to enlighten, equip and empower the youth with high calibre and refined character.

St. Antony's college aims to impart value-based education to produce intellectually well developed, morally upright, socially matched and spiritually enlightened citizens who could be pivots of various professions in the globalized village. We focus on imparting quality education and ample opportunities to students and aim to make them successful in life. The institute's excellence shines brightly on the educational landscape, an embodiment of unwavering commitment to the pursuit of knowledge and innovation.

Education prepares one to face the challenges of life by bringing out the best in them. St. Antony's college has always focused on the holistic development of the students and nurturing a ground for individualistic development. The skills of students here are enhanced to help them build their own identities and work for the well being of others. We also offer our students with a plethora of opportunities for the development of their mental health and physical fitness.

By emphasizing character development, leadership, and community engagement, it moulds graduates who are not only academically adept but also socially responsible global citizens.

Through a diverse range of programs, it equips learners with not only a deep understanding of their chosen

disciplines but also the critical thinking and problem-solving skills essential for success in an ever-evolving world.

At SAC we give a chance to students to explore their passions and discover things beyond their academics. We also encourage voluntary, social and philanthropic activities.

Our teaching staff comprised of dedicated professionals provide students friendly and flexible education system. We as a team are continuously thriving for excellence in producing the best results in the field of scholastic and Co scholastic activities for over a decade.

In conclusion, the institute's excellence is a harmonious symphony of academic prowess, character development, and pioneering research. It remains a beacon of inspiration, empowering generations to come with the tools they need to make a lasting impact on the world.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.1	<p>Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)</p> <p>Answer before DVV Verification : Answer After DVV Verification :35 Remark : Value has been updated as per HEI Clarification Response</p>																				
1.2.2	<p><i>Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</i></p> <p>1.2.2.1. Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"><thead><tr><th>2022-23</th><th>2021-22</th><th>2020-21</th><th>2019-20</th><th>2018-19</th></tr></thead><tbody><tr><td>404</td><td>204</td><td>340</td><td>655</td><td>40</td></tr></tbody></table> <p>Answer After DVV Verification :</p> <table border="1"><thead><tr><th>2022-23</th><th>2021-22</th><th>2020-21</th><th>2019-20</th><th>2018-19</th></tr></thead><tbody><tr><td>316</td><td>204</td><td>340</td><td>655</td><td>40</td></tr></tbody></table> <p>Remark : Value has been updated as per HEI Clarification Response</p>	2022-23	2021-22	2020-21	2019-20	2018-19	404	204	340	655	40	2022-23	2021-22	2020-21	2019-20	2018-19	316	204	340	655	40
2022-23	2021-22	2020-21	2019-20	2018-19																	
404	204	340	655	40																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
316	204	340	655	40																	
1.3.2	<p>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</p> <p>1.3.2.1. Number of students undertaking project work/field work / internships Answer before DVV Verification : 348 Answer after DVV Verification: 348</p>																				
2.1.1	<p>Enrolment percentage</p> <p>2.1.1.1. Number of seats filled year wise during last five years (Only first year admissions to be considered)</p> <p>Answer before DVV Verification:</p> <table border="1"><thead><tr><th>2022-23</th><th>2021-22</th><th>2020-21</th><th>2019-20</th><th>2018-19</th></tr></thead><tbody><tr><td>405</td><td>328</td><td>290</td><td>230</td><td>249</td></tr></tbody></table>	2022-23	2021-22	2020-21	2019-20	2018-19	405	328	290	230	249										
2022-23	2021-22	2020-21	2019-20	2018-19																	
405	328	290	230	249																	

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
406	303	266	230	249

2.1.1.2. Number of sanctioned seats year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
524	474	444	324	290

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
524	474	444	324	290

Remark : Value has been updated as per HEI Clarification Response

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

2.4.2.1. Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
8	7	8	7	7

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
7	6	7	6	6

Remark : Values updated excluding M.Phil. Degree

2.6.3 Pass percentage of Students during last five years (excluding backlog students)

2.6.3.1. Number of final year students who passed the university examination year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
120	134	165	256	203

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
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120	134	165	171	203
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2.6.3.2. Number of final year students who appeared for the university examination year-wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
264	204	231	311	238

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
264	204	231	209	238

Remark : Value has been updated as per HEI Clarification Response

3.2.2. Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

3.2.2.1. Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
21	6	7	2	5

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
21	6	7	2	5

3.3.1. Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
0	10	1	3	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	6	0	0	0

3.4.3 **Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.**

3.4.3.1. **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
51	9	4	17	5

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
35	7	4	15	2

3.5.1 **Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.**

Answer before DVV Verification : 23

Answer After DVV Verification :23

4.1.2 **Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years**

4.1.2.1. **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
34.55	16.73	5.87	12.74	15.24

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
34.35	16.73	5.87	12.74	15.24

4.3.2 **Student – Computer ratio (Data for the latest completed academic year)**

4.3.2.1. **Number of computers available for students usage during the latest completed academic year:**

Answer before DVV Verification : 65

Answer after DVV Verification: 20

Remark : Value has been updated as per Invoice provided by HEI

4.4.1	<p>Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)</p> <p>4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 430 1046 564"> <tr> <td>2022-23</td> <td>2021-22</td> <td>2020-21</td> <td>2019-20</td> <td>2018-19</td> </tr> <tr> <td>104.35</td> <td>51.43</td> <td>19.08</td> <td>34.52</td> <td>39.08</td> </tr> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 645 1046 779"> <tr> <td>2022-23</td> <td>2021-22</td> <td>2020-21</td> <td>2019-20</td> <td>2018-19</td> </tr> <tr> <td>104.35</td> <td>51.43</td> <td>19.08</td> <td>34.52</td> <td>39.08</td> </tr> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	104.35	51.43	19.08	34.52	39.08	2022-23	2021-22	2020-21	2019-20	2018-19	104.35	51.43	19.08	34.52	39.08
2022-23	2021-22	2020-21	2019-20	2018-19																	
104.35	51.43	19.08	34.52	39.08																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
104.35	51.43	19.08	34.52	39.08																	
5.1.3	<p>Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years</p> <p>5.1.3.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 1057 1046 1191"> <tr> <td>2022-23</td> <td>2021-22</td> <td>2020-21</td> <td>2019-20</td> <td>2018-19</td> </tr> <tr> <td>320</td> <td>175</td> <td>235</td> <td>273</td> <td>298</td> </tr> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 1272 1046 1406"> <tr> <td>2022-23</td> <td>2021-22</td> <td>2020-21</td> <td>2019-20</td> <td>2018-19</td> </tr> <tr> <td>257</td> <td>175</td> <td>188</td> <td>82</td> <td>291</td> </tr> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	320	175	235	273	298	2022-23	2021-22	2020-21	2019-20	2018-19	257	175	188	82	291
2022-23	2021-22	2020-21	2019-20	2018-19																	
320	175	235	273	298																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
257	175	188	82	291																	
5.1.4	<p>The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases</p> <ol style="list-style-type: none"> 1. Implementation of guidelines of statutory/regulatory bodies 2. Organisation wide awareness and undertakings on policies with zero tolerance 3. Mechanisms for submission of online/offline students' grievances 4. Timely redressal of the grievances through appropriate committees <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: B. 3 of the above Remark : Value updated as per attachment</p>																				
5.2.1	<p>Percentage of placement of outgoing students and students progressing to higher education during the last five years</p> <p>5.2.1.1. Number of outgoing students placed and / or progressed to higher education year</p>																				

wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
14	69	71	77	49

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
14	69	80	50	43

5.2.1.2. Number of outgoing students year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
264	204	231	311	238

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
264	204	231	311	238

Remark : Values updated as per HEI Clarification response .

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
2	4	0	0	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	1	0	0	0

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
56	36	11	16	9

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
13	16	3	4	5

6.3.3 **Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
31	27	25	1	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
35	27	28	1	0

6.3.3.2. Number of non-teaching staff year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
4	0	3	0	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
14	13	8	8	7

2.Extended Profile Deviations

ID	Extended Questions										
1.1	<p>Number of students year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <tr> <td>2022-23</td> <td>2021-22</td> <td>2020-21</td> <td>2019-20</td> <td>2018-19</td> </tr> <tr> <td>951</td> <td>782</td> <td>765</td> <td>720</td> <td>749</td> </tr> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	951	782	765	720	749
2022-23	2021-22	2020-21	2019-20	2018-19							
951	782	765	720	749							

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
951	765	739	693	714

2.1 **Number of teaching staff / full time teachers during the last five years (Without repeat count):**

Answer before DVV Verification : 58

Answer after DVV Verification : 58

2.2 **Number of teaching staff / full time teachers year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
35	27	35	31	23

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
35	27	35	31	23

3.1 **Expenditure excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
177.21	128.74	76.66	96.74	123.12

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
177.21	128.74	76.66	96.74	123.12